

LIBERTY PREPARATORY SCHOOL

Governing Board

Regular Meeting Minutes

March 10, 2016

4:00 PM

Smithville United Methodist Church

243 N. Milton St.

Smithville, OH 44677

ROLL CALL

The March 10, 2016 Regular Meeting of the Liberty Preparatory Governing Board was called to order by President Misty Hanson at 4:00 PM. Members present were Helen Bartashus, Brian Polen, Misty Hanson, and Cameron Maneese. Jeff Layton was absent.

COMMUNITY MEMBERS IN ATTENDANCE

Dr. Deb Williams, Brian Hessey and Sandy Hadsell

Treasurers Business:

2016-20 Maneese moved and Bartashus seconded the motion to approve the Treasurer's Business items:

1. Approve the Minutes of the February 11, 2016 Regular Meeting.
2. Accept and approve the February 2016 Financial Reports as presented:

Monthly Income: \$ 38,212.06

Monthly Expenses: \$ 43,565.26

General Fund Balance: \$ 103,966.76

Reserve Balance: \$ 27,055.02

Total Cash Balance: \$ 128,770.16

Vote: Yes: Bartashus, Maneese, Polen, Hanson. Absent: Layton.

Director's Discussion Items:

1. Enrollment: 94 students are now enrolled with 12 finishing all coursework for graduation, so 82 students are in house.
2. 12 students have met graduation credit requirements, but some still need to pass OGT tests, which have taken place this week.
3. Big Brothers and Big Sisters have spoken with Brian about a possible partnership for next year.
4. Catholic Charities has begun the counseling program for students.
5. Sandy and Misty met with an officer from the Smithville Police Department to discuss the possibilities of a DARE program, and having a resource officer for next year. Brian has estimated costs, and will follow up on what the actual costs will be.
6. Brian has met again with the Department of Homeland Security to make revisions to our safety plan. He still has several hours of work to do, and then may resubmit for approval.
7. Brian is looking into College Credit Plus and dual enrollment options for next year. At least one student is interested in participation.
8. Brian explained the situation with the school report card received from the state. We received NAs in most categories. Due to the transient nature of our students we did not meet the requirements for majority of attendance for most students, and thus had too few students in the categories to be considered by ODE.

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9. Brian and Sandy met with Maria Markakis from Day Ketterer last Friday and reviewed the first draft of the board policy manual. We asked for some revisions to a few policies that she is working on. Brian distributed copies of the Code of Regulation (Bylaws) as prepared by Maria, which will need to be reviewed and adopted at our April Meeting.

Director's Business Items:

2016-21 Maneese moved and Polen seconded the motion to approve expenses up to \$700 for DARE Officer / Resource Officer training, and program establishment.

Vote: Yes: Polen, Bartashus, Hanson, Maneese. Absent: Layton.

2016-22 Polen moved and Maneese seconded the motion to approve the Director's Business Items 2 thru 4 as presented:

2. Approve the Revised Calendar for the 2016-17 School Year.
3. Approve the lease of facilities contract with Smithville United Methodist Church for the 2016-17 school year.
4. Approve the Staff Salary Schedule for FY17 as proposed.

Vote: Yes: Bartashus, Maneese, Hanson, Polen. Absent: Layton.

2016-23 Bartashus moved and Polen seconded the motion to move into executive session to discuss the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of an employee, or official.

Vote: Yes: Maneese, Hanson, Polen, Bartashus. Absent: Layton.

Mr. Polen exited the meeting at 5:15 PM.

2016-24 Maneese moved, and Bartashus seconded the motion to reconvene the meeting.

Vote: Yes: Hanson, Bartashus, Maneese. Absent: Layton, Polen.

Board Business:

2016-25 Bartashus moved and Maneese seconded the motion to approve the Administrative Contract with Brian Hessey as Director effective August 1, 2016 thru, July 31, 2017. This position will be hired thru Tri-County ESC Payroll. The salary will be \$61,800 with 9% Pick-up on the employee share of retirement.

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Vote: Yes: Hanson, Bartashus, Maneese. Absent: Layton, Polen.

2016-26 **Maneese moved and Bartashus seconded the motion to approve the Fiscal Services Contract with Sandy Hadsell as Treasurer effective August 1, 2016 thru, July 31, 2017. This position will be hired thru Tri-County ESC Payroll. The salary will be \$8,500 with a shared services payment to Norwayne of \$5,000.**

Vote: Yes: Maneese, Hanson, Bartashus. Absent: Layton, Polen.

Next Meeting Date: April 14, 2016 at 4:00 PM.

Motion to Adjourn:

2016-27 **Maneese moved and Bartashus seconded the motion to adjourn.**

Vote: Yes: Bartashus, Maneese, Hanson. Absent: Layton, Polen.

Board President

Treasurer