

LIBERTY PREPARATORY SCHOOL

Governing Board
Regular Meeting Minutes
August 25, 2016
4:00 PM
Smithville United Methodist Church
243 N. Milton St.
Smithville, OH 44677

ROLL CALL

The August 25, 2016 Regular Meeting of the Liberty Preparatory Governing Board was called to order by President Misty Hanson at 4:00 PM. Having due notice, members present were Brian Polen, Jeff Layton, Cameron Maneese, and Misty Hanson. Helen Bartashus was absent.

COMMUNITY MEMBERS IN ATTENDANCE

Dr. Deb Williams, Brian Hessey and Sandy Hadsell

Minutes:

2016-45 Maneese moved and Layton seconded the motion to approve the minutes of the June 9, 2016 regular meeting.

Commented [SH1]:

Vote: Yes: Maneese, Polen, Hanson, Layton. Absent: Bartashus.

Treasurer's Business:

2016-46 Layton moved and Maneese seconded the motion to approve the Treasurer's Business Items:

1. June Financial Reports:

Monthly Income: \$ 23,565.30	Monthly Expenses: \$ 71,126.50
General Fund Balance: \$ 80,128.11	Reserve Balance: \$ 21,350.87
Total Cash Balance: \$ 101,651.44	

2. July Financial Reports:

Monthly Income: \$ 39,569.69	Monthly Expenses: \$ 72,734.18
General Fund Balance: \$ 49,583.62	Reserve Balance: \$ 21,350.87
Total Cash Balance: \$ 68,486.95	

Vote: Yes: Layton, Maneese, Polen, Hanson. Absent: Bartashus.

Director's Discussion Items:

1. School started well on Tuesday with 65 students enrolled.
2. Brian is recommending Jill Buklad for the Title I Math Tutor.
3. Nicole Zornes will begin Girls Circle on Wednesday afternoons.
4. Brian has a meeting with Brice Krajik and Midge Roberts to discuss the beginning of Boys Circle.
5. The DARE Program will begin on Tuesday afternoons.
6. Brian has an agreement in principal with the management company from Wooster City Schools to develop a school lunch program. The next step is to secure the food service license from the Wayne County Health Department.

Director's Business Items:

2016-47 Layton moved and Maneese seconded the motion to approve the Director's Business items:

1. Approve the contract with Midland Council of Governments (TCCSA) for field technician, internet, and telephone services at a cost of \$31,116.92 for the 2016-17 school year.

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2. Approve the hire of Jill Buklad to the position of Title I Math Tutor 28 Hours per Week. Cost estimated at \$32,098 to be paid thru Tri-County ESC.
3. Approve the agreement with Wooster City Schools to provide lunches for the 2016-17 school year.
4. Approve an agreement with Smithville Police Department to provide a resource officer for 2016-17 at a cost of \$3,000.

Vote: Yes: Layton, Maneese, Hanson, Polen. Absent: Bartashus.

Sponsor's Report: Dr. Williams reported that the document upload to ODE to comply with House Bill 2 was submitted to ODE by the July 31 deadline. The ESC has prepared a compliance plan for submitting the items that were missing. Some of the items that were requested Day Ketterer was not even aware of. ODE and the Governor's Office have asked all community schools, and sponsors to file a report indicating how many man hours and total cost was involved in meeting the July 31 deadline. Submission of the next round of documents is due by October 31. Dr. Williams and Judy Kestner will be completing a 4 hour sponsorship interview with ODE on August 25.

Board Business:

2016-48 Maneese moved and Layton seconded the motion to adopt and/or revise the following the Board Policies as prepared by Day Ketterer:

Section 2320 Personal Safety
Section 3551 Criteria for Awarding Diploma with Honors
Section 3690 Gifted Education
Section 3710.1 Special Education Policies & Procedures
Section 4530 Suspension and Expulsion

Vote: Yes: Maneese, Hanson, Polen, Layton. Absent: Bartashus.

Board Comments: Mr. Polen has expressed his desire to step down from the board, and the board discussed potential candidates. Mr. Layton, and Ms. Hanson will present the idea to a couple of candidates to see if they are interested.

Next Meeting Date: September 8, 2016 at 4:00 PM.

Motion to Adjourn:

2016-49 Polen moved and Layton seconded the motion to adjourn.

Vote: Yes: Polen, Layton, Maneese, Hanson. Absent: Bartashus.

Board President

Treasurer