

LIBERTY PREPARATORY SCHOOL
Organizational and Regular Meeting Minutes
January 21, 2021 3:30 PM
Smithville United Methodist Church
243 N Milton St, Smithville, OH 44677
Zoom Meeting due to COVID Restrictions

The Governing Board of Liberty Preparatory School met for the 2021 Organizational and January Regular Session via Zoom. The following members were present: Matt Brown, Justin Chenevey, Misty Hanson, Cameron Maneese, and Helen Bartashus. Also in attendance were Maureen Businger, and Rebecca Vogler from OSS, Anne Lester from the Auditor of State, Jenna Parnell, and Sandy Hadsell from Liberty.

President Misty Hanson called the meeting to order

2021-001 Chenevey moved and Bartashus seconded the motion to:

Reappoint Misty Hanson to the Board for a three-year term January 1, 2021 thru December 31, 2023.

Vote: Yes: Hanson, Maneese, Bartashus, Brown, Chenevey

2021-002 Bartashus moved and Brown seconded the motion to:

Reappoint Cameron Maneese to the Board for a three-year term January 1, 2021 thru December 31, 2023.

Vote: Yes: Maneese, Bartashus, Brown, Chenevey, Hanson

Treasurer Sandy Hadsell administered the oath of office to Misty Hanson, and Cameron Maneese.

Auditor of State FY20 Pre-Audit Conference:

Anne Lester from the Auditor of State's Office gave an overview of the FY20 audit, and some of the items they will be reviewing. Board Members were permitted to ask questions. Maureen Businger, and Rebecca Vogler from the Office of Community School Sponsorship were also in attendance.

Public Records Meeting:

There were no public records disposal requests.

Organizational Items:

The purpose of this meeting is to: (1) Complete any old business of the 2020 year, (2) reorganize for the 2021 year, (3) and to conduct any pertinent business that may be brought before the Board.

Election of President:

2021-003 Chenevey nominated Misty Hanson for President for 2021.

Brown Seconded the nomination.

Chenevey moved and Brown seconded the motion that nominations be closed.

Vote to Close Nominations: Yes: Maneese, Hanson, Bartashus, Chenevey, Brown

Vote for President: Chenevey	Misty Hanson
Brown	Misty Hanson
Maneese	Misty Hanson
Bartashus	Misty Hanson
Hanson	Misty Hanson

Misty Hanson is declared President.

Election of Vice-President:

2021-004 Bartashus nominated Cameron Maneese for Vice-President for 2021

Chenevey seconded the nomination.

Bartashus moved and Chenevey seconded the motion to close nominations.

Vote to close nomination: Yes: Hanson, Bartashus, Chenevey, Brown, Maneese

Vote for Vice-President: Bartashus	Cameron Maneese
Hanson	Cameron Maneese
Brown	Cameron Maneese
Chenevey	Cameron Maneese
Maneese	Cameron Maneese

Cameron Maneese is declared Vice-president.

SETTING OF MEETING DATE(S) FOR 2021 – AS PRESCRIBED BY LAW

Regular Meeting Date(s) for 2021:

2021-005 Brown moved and Maneese seconded the motion to hold the Board of Education Meetings at Smithville United Methodist Church on the third Thursday of each month at 3:30 PM.

Vote: Yes: Bartashus, Brown, Maneese, Chenevey, Hanson

BLANKET RESOLUTIONS

2021-006 Brown moved and Chenevey seconded the motion to approve the following items:

The Treasurer recommends the adoption of the following resolutions for the expeditious transaction of the business of the Liberty Preparatory School Board of Education for calendar year 2021:

- Section 1* Approval for the Treasurer to invest monies when available at the best interest rate.
- Section 2* Approval for the Treasurer to advertise for routine bids as required by law.
- Section 3* Approval for the Treasurer to pay bills within appropriations approved by the Board and to pay salaries, fixed charges and metered services.
- Section 4* Approval for the Treasurer to transfer and advance monies among the accounts of any fund and between accounts of differing funds as authorized by law.
- Section 5* Approval for the Treasurer to serve as the Public Records Officer and attend public records training.

Vote: Yes: Maneese, Chenevey, Hanson, Bartashus, Brown

2021-007 Maneese moved and Bartashus seconded the motion to approve the following items:

The Director recommends the adoption of the following resolutions for the expeditious transaction of the business of the Liberty Preparatory School Board of Education for calendar year 2021:

- Section 1* Approval for the Director of Schools to serve as purchasing agent.
- Section 2* Approval for the law firm Peters, Kalail, and Markakis Co., LPA. to provide legal counsel as needed.
- Section 3* Approval for the Director of Schools to apply and participate in any federal or state project or program and to make application for such funds as are available from state, federal and other sources.
- Section 4* Approval for the Director to employ staff in accordance with Board approved salary schedules on a temporary basis pending the next Board meeting.
- Section 5* Approval for the Director to enter into agreements to implement student placements in accordance with federal and state statutes and their requirements for Student Individual Education Plans.

Vote: Yes: Brown, Maneese, Chenevey, Hanson, Bartashus

2021-008 Brown moved and Maneese seconded the motion to approve the annual review of Board Policies:

- a. Policy 1450 Ethics and Conflicts of Interest
- b. Policy 2510 – Compliance with Federal and State Safety Programs
- c. Policy 2620 School Safety Plan Updates
- d. Policy 2630 Crisis Management and Response Plan
- e. Policy 2640 Emergency Evacuation Drills

Vote: Yes: Bartashus, Chenevey, Maneese, Brown, Hanson

Regular January Agenda:

Treasurers Business:

2021-009 Bartashus moved and Chenevey seconded the motion to approve the Treasurer's Business:

- 1. Approve the Minutes of the December 17, 2020 Regular Meeting.
- 2. Approve the December 31, 2020 Financial Reports as Presented:

Monthly Revenue: \$51,541.54	Monthly Expenses: \$40,674.62
General Fund Balance: \$29,150.63	General Fund Reserve: \$5,008.40
All Funds Balance: \$65,794.55	Unpaid Invoices: \$ 0

- 3. Accept the ODJFS K-12 Prevention Grant in the amount of \$4000.00, establish Fund 001-9002 and appropriate \$4000.00 to that fund for Counseling Services.
- 4. Approve the Return of Advance of \$15,375.00 from the General Fund (001) to the Reserve Fund (001-9001).

Vote: Yes: Brown, Bartashus, Maneese, Chenevey, Hanson

Director's Discussion Items:

- 1. Enrollment, Attendance, and Academic Report Current enrollment is 61 students
The new attendance policy is really working. We had an average of 19 absent per day in November and thus far the January average is 9. Students are logging in completing their assignments, and then are able to log off and do other things they need to do. Each student has a magic number of assignments they need to complete each day, and they know exactly what is expected of them. So far grades have been very good. Students do not seem to be rushing assignments, but also do not spend idle time on their computers.
- 2. Jenna's List – Jenna is reaching out to school counselors in the area and trying to help them understand that Liberty as a credit recovery school is not the only thing we

offer. There may be other students who do not fit the traditional model that may be a good fit for Liberty.

3. Other – Jenna is working with SST-9 to development a Continuous Improvement Plan for Liberty, it will help us review our progress reports and see where we might need to strengthen curriculum in certain areas.

Sponsor's Report

Maureen is working with Jenna on the Education Plan to be included with our contract renewal. Final submission should be ready by the February Board Meeting, and then the contract will be submitted to the Lawyers for final adjustments. Maureen reminded board members that the Ethics Training needs to be completed and then sent to her to upload to the Compliance Center.

Board Business:

2021-010 Brown moved and Maneese seconded the motion to:

Approve and adopt the following board policies and revisions as provided by Maria Markakis:

Policy No. 3514 Address Verification (Revised)

Vote: Yes: Maneese, Brown, Hanson, Chenevey, Bartashus

Executive Session:

2021-011 Brown moved and Chenevey seconded the motion:

To move into Executive session for the appointment, compensation, employment, discipline, or evaluation of personnel at 4:23 PM.

Vote: Yes: Brown, Hanson, Chenevey, Bartashus, Maneese

2021-012 Bartashus moved and Maneese seconded the motion to reconvene the open meeting at 4:44 PM.

Vote: Yes: Hanson, Bartashus, Chenevey, Maneese, Brown

Next Meeting Date: Regular February Meeting: February 18, 2020 at 3:30 PM.

Motion to Adjourn:

2021-013 Brown moved and Chenevey seconded the motion to adjourn at 4:45 PM.

Vote: Yes: Bartashus, Chenevey, Maneese, Brown,



President



Treasurer