

LIBERTY PREPARATORY SCHOOL
Regular Meeting Minutes
October 5, 2021
3:30 PM
Smithville United Methodist Church
243 N Milton St, Smithville, OH 44677

Having Due Notice, The Governing Board of Liberty Preparatory School met for the Combined September / October Regular Meeting. The following members were present: Helen Bartashus, Misty Hanson, Justin Chenevey, and Matt Brown. Cameron Maneese was absent, but listened by telephone. Consultant Maureen Businger from OSS attended, Jenna Parnell, and Sandy Hadsell represented Liberty.

President Misty Hanson called the meeting to order at 3:30 PM.

Pledge of Allegiance

Treasurers Business:

2021-47 Brown moved and Chenevey seconded the motion to approve the Treasurer's Business:

1. Approve the Minutes of the August 30, 2021 Regular Meeting.

2. Approve the August 31, 2021 Financial Reports as Presented:

Monthly Revenue: \$ 45,191.34 Monthly Expenses: \$ 86,384.24

General Fund Balance: \$ 18,043.47 General Fund Reserve: \$ 30,383.40

All Funds Balance: \$ 101,480.87 Unpaid Invoices: \$ 0

3. Approve the September 30, 2021 Financial Reports as Presented:

Monthly Revenue: \$ 42,074.19 Monthly Expenses: \$ 36,600.24

General Fund Balance: \$ 27,860.57 General Fund Reserve: \$ 30,383.40

All Funds Balance: \$ 106,954.82 Unpaid Invoices: \$ 0

4. Accept the ARP IDEA Federal Grant and approve the budget for FY22 & 23 (\$3259.38) and the creation of fund 516-9122.

5. Approve the transfer of \$80.17 from Title II-A (590-9021) to Title I (571-9021) and the transfer of \$ 481.09 from Title IV-A (599-9021) to Title I (572-9021).

Vote: Yes: Brown, Chenevey, Hanson, Bartashus. Absent Maneese.

2021-48 LIBERTY PREPARATORY SCHOOL

RESOLUTION 2021- 48

The Governing Board of Liberty Preparatory School, Wayne County, Ohio, met in regular session on October 5, 2021, commencing at 3:30 p.m., at Smithville United Methodist Church 243 N Milton St., Smithville, Ohio, with the following members present:

Misty Hanson Here Helen Bartashus Here

Matt Brown Here Justin Chenevey Here

Cameron Maneese By Phone

The Treasurer advised the Board that the notice requirements of Section 121.22 of the Revised Code and the implementing rules adopted by the Board pursuant thereto were complied with for the meeting.

Bartashus moved the adoption of the following Resolution:

A Resolution to approve and adopt the October Five Year Forecast and ODE Community School Budget for fiscal year 2021-2022 as presented;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors approves and adopts the five-year forecast, October 2021 Submission, and ODE Community School Budget,

AND BE IT FURTHER RESOLVED, that the Board of Directors authorizes the fiscal officer to submit the five-year forecast in the proper format, to the Ohio Department of Education by the designated deadline.

This Resolution be in full force and effect from and immediately upon its adoption.

Brown seconded the motion.

Upon roll call on the adoption of the Resolution, the vote was as follows:

Brown Yes

Chenevey Yes

Hanson Yes

Bartashus Yes

Maneese – Did not Vote

2021-49 Brown moved and Bartashus seconded the motion

To move into executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, and for matters required to be kept confidential at 3:40 PM.

Vote: Yes: Hanson, Brown, Bartashus, Chenevey. Absent Maneese.

2021-50 Chenevey moved and Bartashus seconded the motion to reconvene the open meeting at 3:57 PM.

Vote: Yes: Chenevey, Hanson, Brown, Bartashus. Absent Maneese.

Director's Discussion Items:

1. Enrollment, Attendance, and Academic Report
Current Enrollment stands at 48 Students with 2 pending.
2. Art classes have begun with students getting 2 hours per week.
3. Masks have not been mandated in the building, but several students are wearing masks due to shorter quarantine time if exposed. Staff are wearing masks.
4. Jon Hodge has resigned, Anna Ingles will be his replacement as a long term sub for first semester.
5. Star Testing has been completed with 96% of students being tested.
6. Catholic Charities is providing financial donations to cover the cost of food supplies for students. Smithville Church has started a personal items supply closet that students can now have access to deodorant, shampoo, toothpaste, and necessary supplies for personal hygiene.
7. Our School Resource Officer has only been in the building on 6 different occasions this school year. We have had 2 occasions where we called for assistance from the resource officer, and both times have been told he is unavailable. We still have not received a contract or invoices for last year or this year to pay them.

Director's Business:

2021-51 Bartashus moved and Brown seconded the motion to approve the Director's Business:

1. Accept the resignation of Substitute Math Teacher Jon Hodge effective September 23, 2021.
2. Approve the hire of Substitute Math Teacher Anna Ingles effective September 27, 2021 at \$105 per Day.
3. Approve the Saturday School Contract for FY22.

Vote: Yes: Bartashus, Brown, Chenevey. Abstain: Hanson. Absent: Maneese.

Sponsor's Report

Maureen and Sandy provided a review of our fiscal policies and credit card policy.

Maureen announced that the State Report Card for FY21 should be released soon. It will have a different format because of the COVID related changes for FY21.

The Special Education Report is due by October 15. She and Jenna will work on getting that submitted.

Free PPE supplies are available from ODE thru your local ESC.

The new funding formula changes will begin to show up on our December Payment.

Board Business:

2021-52 Brown moved and Bartashus seconded the motion to:

1. Adopt the following Board Policies as prepared by Maria Markakis:

Policy 1757 Duties and Responsibilities Related to Federal Grants

Vote: Yes: Brown, Hanson, Chenevey, Bartashus. Absent: Maneese.

2021-53 Brown moved and Chenevey seconded the motion to:

Approve the fiscal policies review for FY22.

Vote: Yes: Brown, Hanson, Chenevey, Bartashus. Absent: Maneese.

2021-54 Chenevey moved and Bartashus seconded the motion to:

Authorize the Director to negotiate termination of the contract with the Village of Smithville for the School Resource officer.

Vote: Yes: Hanson, Chenevey, Bartashus, Brown. Absent: Maneese.

2021-55 LIBERTY PREPARATORY SCHOOL

RESOLUTION 2021- 55

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Misty Hanson Here Helen Bartashus Here

Matt Brown Here Justin Chenevey Here

Cameron Maneese - By Phone

The Treasurer advised the Board that the notice requirements of Section 121.22 of the Revised Code and the implementing rules adopted by the Board pursuant thereto were complied with for the meeting.

Brown moved the adoption of the following Resolution:

A Resolution to approve and adopt the Annual Report as presented with the ability of the school leader to make revisions and corrections as necessary;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors approves and adopts the Annual Report,

AND BE IT FURTHER RESOLVED, that the Board of Directors authorizes the director to submit the Annual Report in the proper format, to the Ohio Department of Education by the designated deadline.

This Resolution be in full force and effect from and immediately upon its adoption.

Chenevey seconded the motion.

Upon roll call on the adoption of the Resolution, the vote was as follows:

Bartashus Yes Hanson Yes

Chenevey Yes Brown Yes

Maneese – Did not Vote

Next Meeting Date: Regular Meeting: November 18, 2021 at 3:30 PM.

2021-56 Brown moved and Bartashus seconded the motion to adjourn at 4:44 PM.

Vote: Yes: Chenevey, Bartashus, Brown, Hanson. Absent: Maneese


Board President


Treasurer