

**LIBERTY PREPARATORY SCHOOL**  
**Regular Meeting Minutes**  
**July 22, 2021**  
**3:30 PM**  
**Smithville United Methodist Church**  
**243 N Milton St, Smithville, OH 44677**

Having Due Notice, The Governing Board of Liberty Preparatory School met for the July Regular Meeting. The following members were present: Cameron Maneese, Misty Hanson, and Helen Bartashus. Matt Brown and Justin Chenevey were absent. Consultant Maureen Businger from OSS attended via telephone, Jenna Parnell, and Sandy Hadsell from Liberty. Sargent Christian Wertz from the Smithville Police Department also attended.

**President Misty Hanson called the meeting to order at 3:30 PM.**

**Pledge of Allegiance**

**Treasurers Business:**

**2021-40 Maneese moved and Bartashus seconded the motion to approve the Treasurer's Business:**

1. Approve the Minutes of the June 17, 2021 Regular Meeting.
2. Approve the June 30, 2021 Financial Reports as Presented:

Monthly Revenue: \$52,933.27	Monthly Expenses: \$46,676.91
General Fund Balance: \$25,376.00	General Fund Reserve: \$30,383.40
All Funds Balance: \$115,664.08	Unpaid Invoices: \$ 0

3. Approve Permanent Appropriations for FY22:

General Fund (001)	\$525,000.00
Saturday School (014)	\$ 11,500.00
Principal's Fund (018)	\$ 1,000.00
Student Success (467)	\$ 27,869.50
Other State Grants (499)	\$ 0.00
ESSER COVID Relief (507)	\$ 75,000.00
CRF COVID Relief (510)	\$ 0.00
IDEA Spec ED (516)	\$ 20,329.81
Title I School Improvement (536)	\$ 17,703.61
Title I (572)	\$ 34,714.06
Title IV-A FY22 (584)	\$ 10,000.00
Title II-A (590)	\$ 3,819.87

Title IV-A FY21 (599)	\$ 8,091.70
Total Appropriation FY21	\$ 735,028.55

4. Approve the return of advance of \$1,418.30 from Title I School Improvement Fund (536-9020), \$1,658.64 from Title I Fund (572-9021), and \$856.35 the FY21 Broadband Grant (510-9121) to the General Fund (001).
5. Approve Renewal of a \$50,000 Treasurer's Bond with Cincinnati Insurance effective August 1, 2021 thru July 31, 2022.

**Vote: Yes: Bartashus, Maneese, Hanson. Absent: Brown, Chenevey.**

**Director's Discussion Items:**

1. Enrollment, Attendance, and Academic Report  
Current Enrollment stands at 35 students with 4 pending.
2. Resource Officer for FY22 – as previously discussed – The current quote from the Smithville Police Department is \$4,000 which is a \$1,000 increase. The quote from the Sheriff's Department was for \$5,500. Jenna has met with Sargent Wertz and outlined the types of events that she would like to see from our resource officer.

**Director's Business:**

**2021-41 Bartashus moved and Maneese seconded the motion to approve the Director's Business:**

1. Accept the resignation, with appreciation for her service, of Chelsea Shoop effective July 7, 2021.
2. Accept the resignation, with appreciation for her service, of Jenice McEndree effective July 31, 2021.
3. Approve the contract with Triple V Reporting effective August 1, 2021 for Enrollment Tracking and EMIS Reporting at a cost of \$1,450 per month.
4. Approve the SRO Contract with the Smithville Police Department for FY22 at a cost of \$4,000.
5. Approve increasing the days for Darcy Rodgers from 185 to 200 for FY22.

**Vote: Yes: Bartashus, Maneese, Hanson. Absent: Brown, Chenevey.**

## **Sponsor's Report**


Maureen reported that the newsletter for this month has been sent out. Community School Training will be presented by the Office of School Sponsorship on August 2<sup>nd</sup> and 3<sup>rd</sup>. The sessions on August 3<sup>rd</sup> will include the requirements for board members and administrators concerning ethics, public records, and open meetings. The State Auditor is also conducting Community School training on August 5.

**Next Meeting Date: Regular Meeting: August 19, 2021 at 3:30 PM.**

**Motion to Adjourn:**

**2021-42 Maneese moved and Bartashus seconded the motion to adjourn at 4:48 PM.**

**Vote: Yes: Bartashus, Hanson, Maneese. Absent: Brown, Chenevey.**

  
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Board President

  
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Treasurer