

LIBERTY PREPARATORY SCHOOL
Regular Meeting Minutes
August 30, 2021
3:30 PM
Smithville United Methodist Church
243 N Milton St, Smithville, OH 44677

Having Due Notice, The Governing Board of Liberty Preparatory School met for the August Regular Meeting. The following members were present: Cameron Maneese, Misty Hanson, Justin Chenevey, and Matt Brown. Helen Bartashus was absent. Consultant Maureen Businger from OSS attended, Jenna Parnell, and Sandy Hadsell represented Liberty.

President Misty Hanson called the meeting to order at 3:30 PM.

Pledge of Allegiance

Treasurers Business:

2021-43 Maneese moved and Brown seconded the motion to approve the Treasurer's Business:

1. Approve the Minutes of the July 22, 2021 Regular Meeting.
2. Approve the July 31, 2021 Financial Reports as Presented:

Monthly Revenue: \$48,954.81	Monthly Expenses: \$21,945.12
General Fund Balance: \$59,236.37	General Fund Reserve: \$30,383.40
All Funds Balance: \$142,673.77	Unpaid Invoices: \$ 0
3. Approve the contract with TCCSA / Midland COG for Internet, Technician and VOIP telephone services for FY 22.
4. Approve the Revised Budgets for ESSER 2 and ESSER 3 Funds.

Vote: Yes: Brown, Maneese, Chenevey, Hanson. Absent: Bartashus.

Director's Discussion Items:

1. Enrollment, Attendance, and Academic Report
Current Enrollment stands at 47 Students: 5 freshmen, 5 sophomores, 9 juniors, and 28 seniors.
2. The building is shut down for the rest of the week due to a positive COVID test.
3. Masks have not been mandated in the building, but there may be additional guidance when students return as to the purpose and benefits of wearing a mask (reduced time out of class.)

4. Jon Hodge has agreed to be a long term sub for our Math classes. We also have Linda Fenn, and Chuck Saris available to sub.
5. Mindfulness classes started last week. Art classes will begin when students return to the building.
6. Catholic Charities will have a new counselor starting with us next week.
7. Triple V has been very helpful with new student enrollments, and EMIS reporting. Darcy is working very closely with them to learn the process.
8. We are still struggling with the Resource Officer situation. We have yet to receive a BCI/FBI background check for our officer, and the one afternoon we had a problem with a student, we were told the officer's shift ended at 1 PM.
9. We are still struggling with the Wayne County Health Department to be approved for a food service license. Jenna and Darcy will be attending a food safety meeting with the Akron Food Bank, and will be able to receive food from there.

Director's Business:

2021-44 Chenevey moved and Maneese seconded the motion to approve the Director's Business:

1. Approve the recall of Linda Fenn as a substitute teacher for the 2021-22 School Year at \$105 per day.
2. Approve six extended days for Susan Flinner as Lead Teacher.
3. Approve the contract with The Joie of Yoga for the 2021-22 School Year.
4. Approve the Agreement with the Wayne Center for the Arts for the 2021-22 School Year.
5. Approve the Revised Student Handbooks for FY22.
6. Approve the Revised Staff Handbooks for FY22.
7. Approve the Student Enrollment Packages for FY22.
8. Approve agreements with Catholic Charities and the Akron Food Bank for food service for FY22.
9. Approve Jon Hodge as a long term substitute for first semester math at \$105 per day.
10. Approve Chuck Saris as a substitute at \$105 per day.
11. Approve the Residency Verification Report.

Vote: Yes: Yes: Maneese, Brown, Hanson, Chenevey. Absent: Bartashus.

Sponsor's Report

Maureen reported that preliminary testing results are in. Liberty tested 77%. The minimum requirement is 75%. Data from the student tests will be analyzed to determine areas where we can improve teaching methods.

All items for opening assurances have been uploaded and approved in the compliance center.

Board Business:

2021-45 Brown moved and Chenevey seconded the motion to:

1. Adopt the following Board Policies as prepared by Maria Markakis:

Policy 1240 Sponsor Contract and Comprehensive Plan Requirements
Policy 2680 Transportation
Policy 3531 State Assessments & Support
Policy 3533 Standards for Ethics and Use Of Tests
Policy 3670 College Credit Plus
Form 3670.1 College Credit Plus Counseling
Policy 3842 Sexual Education & Contraceptives
Policy 4103 Harassment and Sexual Harassment
Policy 4301 Graduation Requirements
Policy 5540 Reporting Licensed Employee Misconduct
Policy 5550 Pre-employment Application and Screening Process

2. Approve the Annual Policy Review and adoption of:

Academic Intervention and Prevention
Career Advising
CTE Policies
Parent Engagement and Involvement
Internet Safety
Health and Safety
Public Records

Vote: Yes: Maneese, Brown, Hanson, Chenevey. Absent: Bartashus.

Next Meeting Date: Regular Meeting: October 5, 2021 at 3:30 PM.

Motion to Change the next Meeting Date, and to Adjourn:

2021-46 Brown moved and Chenevey seconded the motion to combine the September and October meetings on October 5, 2021 at 3:30 PM, and to adjourn at 4:26 PM.

Vote: Yes: Chenevey, Maneese, Brown, Hanson. Absent: Bartashus


Board President


Treasurer