

**LIBERTY PREPARATORY SCHOOL**  
**Regular Meeting Minutes**  
**June 18, 2020 3:30 PM**  
**Virtual Meeting on Zoom**  
**Smithville United Methodist Church**  
**243 N Milton St, Smithville, OH 44677**

The Governing Board of Liberty Preparatory School met in regular session via the Zoom online platform. The following members were present: Misty Hanson, Cameron Maneese, Justin Chenevey, and Matt Brown. Helen Bartashus was absent. Also in attendance were Maureen Businger, ODE, Brian Hessey, Jenna Parnell, and Sandy Hadsell from Liberty.

**President Misty Hanson called the meeting to order**

**2020-28 Maneese moved and Brown seconded the motion to approve the Treasurers Business:**

1. To approve the Minutes of the May 7, 2020 Regular Meeting.
2. To approve the May 31, 2020 Financial Reports as Presented:

May: Monthly Revenue: \$ 52,825.72	Monthly Expenses: \$ 43,339.23
General Fund Balance: \$ 36,036.98	General Fund Reserve: \$21,422.76
All Funds Balance: \$ 52,662.89	Unpaid Invoices: \$ 0

3. Approve the Creation of Fund 507 – 9021 ESSER COVID Relief Fund and appropriate \$15,331.20 to that fund.
4. Approve Continuation of Pay from March 17 through May 31 during COVID state stay at home orders for Matt Wright, Jenice McEndree, and Darcy Rodgers, and direct payment of those salaries from the ESSER COVID Relief Fund in lieu of lay-offs.
5. Approve Final Appropriations for FY20:

General Fund (001)	\$587,390.00
Saturday School (014)	\$ 6,175.00
Principal’s Fund (018)	\$ 650.00
Student Success (467)	\$ 25,000.00
Other State Grants (499)	\$ 0.00
ESSER COVID Relief (507)	\$ 15,331.20
IDEA Spec ED (516)	\$ 19,609.74
Title I School Improvement (536)	\$ 52,500.00
Title I (572)	\$ 24,514.19
Title II-A (590)	\$ 3,489.46
<u>Title IV-A (599)</u>	<u>\$ 10,354.38</u>
Total Appropriation FY20	\$ 745,013.97

6. Approve FY21 Temporary Appropriation at 80% of FY20 Final.
7. Approve the end of year advance of \$1,347.36 from General Fund (001) to the ESSER Covid Relief Fund (507-9021). These funds to be returned to the General Fund when Grant Funds are received from the Ohio Department of Education.

8. Accept Federal Grant Allocations for FY21:

		FY20	Difference
IDEA	\$17,843.22	\$20,064.23	\$ (2,221.01)
Title I (572-9021)	\$17,607.98	\$17,779.49	\$ (171.51)
Title II-A (590-9021)	\$ 2,309.54	\$2,896.90	\$ (587.36)
Title IV-A (599-9021)	\$10,000.00	\$10,000.00	\$ 0
Total	\$47,760.74	\$50,740.62	\$(2,979.88)

**Vote: Yes: Brown, Maneese, Chenevey, Hanson. Absent Bartashus.**

**Director’s Discussion Items:**

1. Enrollment, Attendance, and Academic Report
2. Brian and Jenna’s List – Curriculum update
3. ABC Plan for Reopening Schools

**2020-29 Brown moved and Maneese seconded the motion to approve the Director’s Business Items, and Board Business Items:**

1. Approve the Contract with Edgenuity for online curriculum for the 2020-21 School Year at a cost of \$9,965.
2. Approve the 2019-2020 School Safety Report.
3. Approve the 2019-2020 Racial / Ethnicity Report

**Board Business:**

1. Approve the Following Board Policies and Documents as prepared by Maria Markakis:  
 Policy 3831 Student Records and Release of Information  
 Form 3831.1 Family Educational Rights and Privacy Act (FERPA) Notice for directory Information.
2. Accept with appreciation the resignation of Brian Hessey, Director effective July 31, 2020.
3. Approve the resolution that Board Members will receive no compensation for serving on the 2020-21 Liberty Preparatory Governing Board.

**Vote: Yes: Maneese, Brown, Hanson, Chenevey. Absent Bartashus.**

**Sponsor’s Report:** Maureen advised the Board that the ABC Plan for reopening would need to be board approved before July 31, so we will need to schedule a meeting in July, if only to approve that one item. The Plan is in Draft Form currently and is being updated as needed to meet State Health Department Guidelines. She and Rebecca Vogler are working with Brian, Jenna, Sandy, Darcy, and Jenice to complete the FY20 reports and submissions to Epicenter.

**Next Meeting Date: Special Meeting July 16 at 3:30 PM via Zoom**

**2020-30 Maneese moved and Brown seconded the motion to adjourn the meeting at 4:06 PM.**

**Vote: Yes: Chenevey, Maneese, Brown, Hanson. Absent Bartashus.**

\_\_\_\_\_  
 President

\_\_\_\_\_  
 Treasurer