

**LIBERTY PREPARATORY SCHOOL**  
Regular Meeting Minutes  
February 20, 2020 3:30 PM  
Smithville United Methodist Church  
243 N. Milton St.  
Smithville, OH 44677

**ROLL CALL**

Having due notice the following board members were present: Justin Chenevey, Cameron Maneese, Matt Brown, and Misty Hanson. Helen Bartashus was absent. Also in attendance was Sandy Hadsell from Liberty Prep. Maureen Businger attended via telephone.

**Call to Order**

President Misty Hanson called the meeting to order.

**Pledge of Allegiance**

**Treasurer's Business:**

**2020-11 Maneese moved and Brown seconded the motion to approve the Treasurer's Business:**

1. Approve the Minutes of the January 9, 2020 Organizational and Regular Meeting.
2. Approve the January 31, 2020 Financial Reports as Presented:

Monthly Revenue: \$68,862.90                      Monthly Expenses:                      \$53,194.02

General Fund Balance: \$ (7,171.98) General Fund Reserve: \$21,422.76

All Funds Balance: \$27,015.80

Unpaid Invoices: \$ 6,568.85

**Vote: Yes: Brown, Maneese, Chenevey, Hanson. Absent: Bartashus.**

Discussion was held regarding next year's budget and staffing recommendations. The Board recommended that Sandy, Jenna, and Brian meet to have a proposal ready to present to the board at the next board meeting.

Sandy reported that current enrollment is now at 75 or higher and that we were funded for 55 FTE for February. There are approximately 30 seniors that are working toward their graduation requirements.

Sandy spoke with Maureen and Rebecca Vogler from ODE with regards to how to better utilize our federal grant funding and they looked at the possibility of reallocating an unused portion of our Title II-A and Title IV funds to Title I, so it could be used to help with staffing costs. They feel this is a better option than trying to utilize School Wide Pool.

There was also discussion about the Christian Children's Home of Ohio, and if providing services to them could help benefit Liberty and increase funding.

**Board Business:**

**2020-12 Chenevey moved and Maneese seconded the motion to:**

Approve and adopt the following board policies and revisions as provided by Maria Markakis:

Policy No. 4201 Attendance, Absence & Truancy (Revised yet again)

**Vote: Yes: Maneese, Brown, Hanson, Chenevey. Absent: Bartashus**

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**Sponsor's Report**

Maureen reported that she has met with Brian and Jenna, and spoken to Sandy about staffing and budgets for next year. She will continue to be in contact with them on those items and other things as they arise. She, Cameron, and Rebecca Vogler were also part of the post audit conference, and the final audit report should be filed very soon.

**Executive Session:**

**2020-13 Brown moved and Maneese seconded** the motion to move into Executive session for the appointment, compensation, employment, discipline, or evaluation of personnel at 3:50 PM.

**Vote: Yes: Brown, Hanson, Chenevey, Maneese. Absent: Bartashus.**

**2020-14 Maneese moved and Brown seconded** the motion to reconvene the open meeting at 4:40 PM.

**Vote: Yes: Chenevey, Maneese, Brown, Hanson. Absent: Bartashus.**

**Director's Business Items:**

**2020-15 Maneese moved and Brown seconded the motion to approve the Director's Business items as modified:**

1. Approve the Service Coordination Memorandum of Understanding with Catholic Charities Diocese of Cleveland to provide mental health student support services from March 1 2020 through February 28, 2021 at a cost of \$25,000 to be paid from Student Wellness and Success Funds. (Tabled from earlier meetings)
2. Accept the Resignation of Keeley Pruner effective January 29, 2020.

**Vote: Yes: Maneese, Brown, Hanson, Chenevey. Absent: Bartashus.**

**Next Meeting Date: Regular: March 12, 2020 at 3:30 PM.**

**Motion to Adjourn:**

**2020-16 Maneese moved and Chenevey seconded the motion to change the next meeting to Thursday March 12 at 3:30 PM and to adjourn.**

**Vote: Yes: Chenevey, Maneese, Brown, Hanson. Absent: Bartashus.**

With no further business, the meeting adjourned at 4:50 PM.

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**Board President**

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**Treasurer**