

**LIBERTY PREPARATORY SCHOOL**

Regular Meeting Minutes  
October 17, 2019 3:30 PM  
Smithville United Methodist Church  
243 N. Milton St.  
Smithville, OH 44677

**ROLL CALL**

Having due notice the following board members were present: Cameron Maneese, Matt Brown, Helen Bartashus, and Justin Chenevey. Misty Hanson was absent. Also in attendance were Maureen Businger from ODE, Brian Hessey, and Sandy Hadsell from Liberty Prep.

**Call to Order**

Vice-President Cameron Maneese called the meeting to order.

**Pledge of Allegiance**

**Treasurer's Business:**

Sandy reported that we have received the first payment of \$12,500 for the Student Wellness Funds, and that the revised Five Year Forecast lowered our student count for the year from 63 students to 55 students, with income adjusted accordingly. The annual budget has been adjusted to match the new forecast. This was done as a result of the morning conference call with ODE financial representative Rebecca Vogler. Break even for the year is still at about 60 students.

**2019-53 Brown moved and Chenevey seconded the motion to:**

1. Approve the Minutes of the September 19, 2019 Regular Meeting.
2. Approve the September 30, 2019 Financial Reports

Monthly Revenue: \$55,901.45      Monthly Expenses:      \$56,563.44

General Fund Balance: \$ 42,056.33      General Fund Reserve: \$41,433.08

All Funds Balance: \$81,759.19

**Vote: Yes: Brown, Bartashus, Maneese, Chenevey. Absent: Hanson.**

**2019-54 Brown moved and Bartashus seconded the motion to approve:**

3. The revised Five Year Forecast to be submitted to the Ohio Department of Education.
4. The revised FY20 Budget to coincide with the Revised Five Year Forecast.

**Vote: Yes: Brown, Bartashus, Maneese, Chenevey. Absent: Hanson.**

**Director's Discussion Items:**

1. Enrollment, Attendance, and Academic Report: Current enrollment is 54 students.
2. Brian informed the board that 5 new students were added today to bring the total to 54.
3. Two of Three Server units went down last week and are being repaired. They should be up and running by the end of the day. Keith and TCCSA are working on them.

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4. The Annual Report has been prepared for board approval and will be posted on the School Website and sent home with students.
5. Brian would like to meet with the Board in Executive Session at the next board meeting to discuss staffing and the Administrative Transition for next school year.
6. Brian has been contacted by Alliance City Schools who would like to come and visit Liberty to develop ideas to start their own Credit Recovery School.

**Director's Business Items:**

**2019-55 Chenevey moved and Brown seconded the motion to:**

1. Approve the 2018-19 Annual Report.

**Vote: Yes: Bartashus, Maneese, Brown, Chenevey. Absent: Hanson.**

**Board Business:**

**2019-56 Bartashus moved and Chenevey seconded the motion to:**

1. Approve and adopt the following board policies and revisions as provided by Peters, Kalail & Markakis:

Policy 4201 Attendance, Absence and Truancy Procedures (Revised yet again)  
Policy 4470 Drugs, Alcohol, and Tobacco

**Vote: Yes: Maneese, Brown, Chenevey, Bartashus. Absent: Hanson**

**Sponsor's Report**

Maureen reported that she is finishing her fall compliance visits. She has interviewed staff, and students, sat in on classes, and reviewed student records. She was very impressed with how complete Jenice keeps our records, and how smoothly things have gone during the school days. She admires the professionalism of administration and staff, and is impressed with the respect shown to her by students and staff. She believes the majority of students want to be here and be successful. She has invited other representatives of ODE to join her on future visits to observe how we are doing things.

**Next Meeting Date: Regular Meeting: November 19, 2019 at 3:30 PM.**

**Motion to Adjourn:**

**2019-57 Chenevey moved and Brown seconded the motion to change the next meeting date to Tuesday November 19, 2019 at 3:30 PM due to scheduling conflicts, and to adjourn the current meeting.**

**Vote: Yes: Bartashus, Chenevey, Brown, Maneese. Absent: Hanson**

**With no further business the meeting adjourned at 4:15 PM.**

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**Board President**

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**Treasurer**