

LIBERTY PREPARATORY SCHOOL
Regular Meeting Minutes
January 6, 2022
3:30 PM
Smithville United Methodist Church
243 N Milton St, Smithville, OH 44677

Having Due Notice, The Governing Board of Liberty Preparatory School met for the January Organizational and Regular Meeting. The following members were present: Helen Bartashus, Misty Hanson, Cameron Maneese, and Matt Brown. Justin Chenevey was absent. Jenna Parnell attended via phone. Consultant Maureen Businger from OSS was in attendance, and Sandy Hadsell represented Liberty.

President Misty Hanson called the meeting to order at 3:30 PM.

Pledge of Allegiance

2022-01 Brown moved and Maneese seconded the motion to reappoint Helen Bartashus to the board for a three-year term January 1, 2022 thru December 31, 2024.

Vote: Yes: Hanson, Maneese, Bartashus, Brown. Absent: Chenevey.

2022-02 Maneese moved and Bartashus seconded the motion to reappoint Justin Chenevey to the board for a three-year term January 1, 2022 thru December 31, 2024.

Vote: Yes: Maneese, Bartashus, Brown, Hanson. Absent: Chenevey.

Public Records Meeting: There were no public records presented for disposal.

Organizational Items:

The purpose of this meeting is to: (1) Complete any old business of the 2021 year, (2) reorganize for the 2022 year, (3) and to conduct any pertinent business that may be brought before the Board.

Election of President:

2022-03 Maneese nominated Misty Hanson for President for 2022.

2022-04 Brown moved and Bartashus seconded the motion that nominations be closed.

Vote to Close Nominations: Yes: Maneese, Hanson, Bartashus, Brown. Absent Chenevey.

Vote for President: Chenevey: Absent Brown: Misty Hanson

Maneese: Misty Hanson Bartashus: Misty Hanson Hanson: Misty Hanson

Misty Hanson is declared President.

Election of Vice-President:

2022-05 Hanson nominated Matt Brown for Vice-President for 2022.

2022-06 Maneese moved and Bartashus seconded the motion that nominations be closed.

Vote to Close Nominations: Yes: Hanson, Bartashus, Brown, Maneese. Absent: Chenevey.

Vote for Vice-President: Bartashus: Matt Brown Hanson: Matt Brown

Maneese: Matt Brown Chenevey: Absent Brown: Matt Brown

Matt Brown is declared Vice-president.

SETTING OF MEETING DATE(S) FOR 2022 – AS PRESCRIBED BY LAW

Regular Meeting Date(s) for 2022:

2022-07 Bartashus moved and Brown seconded the motion to hold the Board of

**Education Meetings at Smithville United Methodist Church on the third Thursday
of each month at 3:30 PM.**

Vote: Yes: Bartashus, Brown, Maneese, Hanson. Absent: Chenevey.

BLANKET RESOLUTIONS

2022-08 Maneese moved and Bartashus seconded the motion to approve the following items:

The Treasurer recommends the adoption of the following resolutions for the expeditious transaction of the business of the Liberty Preparatory School Board of Education for calendar year 2022:

- Section 1* Approval for the Treasurer to invest monies when available at the best interest rate.
- Section 2* Approval for the Treasurer to advertise for routine bids as required by law.
- Section 3* Approval for the Treasurer to pay bills within appropriations approved by the Board and to pay salaries, fixed charges and metered services.

Section 4 Approval for the Treasurer to transfer and advance monies among the accounts of any fund and between accounts of differing funds as authorized by law.

Section 5 Approval for the Treasurer to serve as the Public Records Officer. Board Members, Treasurer, and Director are required to attend Public Records Training.

Vote: Yes: Maneese, Hanson, Bartashus, Brown. Absent: Chenevey.

2022-09 Brown moved and Maneese seconded the motion to approve the following items:

The Director recommends the adoption of the following resolutions for the expeditious transaction of the business of the Liberty Preparatory School Board of Education for calendar year 2022:

Section 1 Approval for the Director of Schools to serve as purchasing agent.

Section 2 Approval for the law firm Peters, Kalail, and Markakis Co., LPA. to provide legal counsel as needed.

Section 3 Approval for the Director of Schools to apply and participate in any federal or state project or program and to make application for such funds as are available from state, federal and other sources.

Section 4 Approval for the Director to employ staff in accordance with Board approved salary schedules on a temporary basis pending the next Board meeting.

Section 5 Approval for the Director to enter into agreements to implement student placements in accordance with federal and state statutes and their requirements for Student Individual Education Plans.

Vote: Yes, Brown, Maneese, Hanson, Bartashus. Absent Chenevey.

Regular January Agenda:

Treasurers Business:

2022-10 Bartashus moved and Maneese seconded the motion to approve the Treasurer's Business:

1. Approve the Minutes of the November 18, 2021 Regular Meeting.
2. Approve the November 30, 2021 and December 31, 2021 Financial Reports as Presented:

November

Monthly Revenue: \$26,451.49
General Fund Balance: \$14,949.04
All Funds Balance: \$89,036.71

November

Monthly Expenses: \$34,563.97
General Fund Reserve: \$30,383.40
Unpaid Invoices: \$ 0

December

Monthly Revenue: \$47,017.45
General Fund Balance: \$7,466.88
All Funds Balance: \$86,798.57

December

Monthly Expenses: \$49,255.59
General Fund Reserve: \$30,383.40
Unpaid Invoices: \$ 0

3. Approve the engagement letter in contract with the Auditor of State for the FY21 audit at a cost of \$5,330.00
4. Approve the ESSER Funds Report.

Vote: Yes, Brown, Bartashus, Maneese, Hanson. Absent: Chenevey.

Director’s Discussion Items:

1. Enrollment, Attendance, and Academic Report: Enrollment stands at 56 students with 2 pending enrollment next week.
2. Racial and Ethnic Balance Report – Jenna shared copies with the Board
3. Bullying and Harassment Report – Jenna shared copies with the Board
4. Jenna’s List – Staff are meeting once a month to review data from the STAR assessments and revise strategies to meet student needs. Staff are very involved and the meetings have been very productive.
5. Other – We have received a \$1500 grant from Walmart to buy food for students, and Catholic Charities has offered another \$3000 that will be used to purchase food from Sam’s Club.
6. Smithville UMC provided a meal for staff appreciation just before the Holidays, and provided holiday meals for 11 families of students.

Director’s Business Items:

2022-11 Brown moved and Maneese seconded the motion to approve the Director’s Business:

1. Approve the Enrollment, Attendance, and Academic Reports
2. Approve the Racial and Ethnic Balance Report

3. Approve the Bullying and Harassment Report
4. Approve the purchase of two Halo sensors for restrooms at a cost of \$2,720 using student wellness funds.

Vote: Yes: Bartashus, Maneese, Brown, Hanson. Absent: Chenevey.

Sponsor's Report

Maureen reported that Liberty had 100% participation in the STAR testing during the fall period.

We were the only school in the state to have 100% participation. We have also met 100% compliance with completing the governmental survey.

Next Meeting Date: Regular February Meeting: February 17, 2022 at 3:30 PM.

Motion to Adjourn:

2022-12 Brown moved and Bartashus seconded the motion to adjourn the meeting at 4:05 P.M.

Vote: Yes: Bartashus, Maneese, Brown, Hanson. Absent: Chenevey



Board President



Treasurer