

**LIBERTY PREPARATORY SCHOOL**  
**Organizational and Regular Meeting Minutes**  
**January 26, 2023**  
**3:30 PM**  
**Smithville United Methodist Church**  
**243 N Milton St, Smithville, OH 44677**

Having Due Notice, the Governing Board of Liberty Preparatory School met for the January Organizational and Regular Meeting. The following members were present: Misty Hanson, Matt Brown, Justin Chenevey, and Helen Bartashus. Cameron Maneese was absent. Maureen Businger represented the Office of Community Schools. Jenna Parnell, and Sandy Hadsell represented Liberty.

**President Misty Hanson called the meeting to order at 3:30 PM.**

**Pledge of Allegiance**

**2023-01 Chenevey moved and Bartashus seconded the motion to adopt the resolution to approve the reappointment of governing board members and the slate of officers for 2023.**

**Vote: Yes: Hanson, Bartashus, Brown, Chenevey. Absent: Maneese**

The Oath of Office was signed by Reappointed Board Members Matt Brown, and Misty Hanson.

**Public Records Meeting:** There were no public records presented for disposal.

**Organizational Items:**

The purpose of this meeting is to: (1) Complete any old business of the 2022 year, (2) reorganize for the 2023 year, (3) and to conduct any pertinent business that may be brought before the Board.

**SETTING OF MEETING DATE(S) FOR 2023 – AS PRESCRIBED BY LAW**

**2023-02 Bartashus moved and Chenevey seconded the motion to set the meeting dates for 2023.**

Regular Meeting Date(s) for 2023:

Board of Education Meetings will be held at Smithville United Methodist Church on the fourth Thursday of each month at 3:30 PM.

**Vote: Yes: Bartashus, Brown, Chenevey, Hanson. Absent: Maneese**

## BLANKET RESOLUTIONS

### **2023-03 Chenevey moved and Brown seconded the motion to approve following items:**

The Treasurer recommends the adoption of the following resolutions for the expeditious transaction of the business of the Liberty Preparatory School Board of Education for calendar year 2023:

- Section 1* Approval for the Treasurer to invest monies when available at the best interest rate.
- Section 2* Approval for the Treasurer to advertise for routine bids as required by law.
- Section 3* Approval for the Treasurer to pay bills within appropriations approved by the Board and to pay salaries, fixed charges and metered services.
- Section 4* Approval for the Treasurer to transfer and advance monies among the accounts of any fund and between accounts of differing funds as authorized by law.
- Section 5* Approval for the Treasurer to serve as the Public Records Officer and attend public records training.

**Vote: Yes: Chenevey, Hanson Bartashus, Brown. Absent: Maneese**

\* \* \*

### **2023-04 Bartashus moved and Brown seconded the motion to approve the following items:**

The Director recommends the adoption of the following resolutions for the expeditious transaction of the business of the Liberty Preparatory School Board of Education for calendar year 2023:

- Section 1* Approval for the Director of Schools to serve as purchasing agent.
- Section 2* Approval for the law firm Peters, Kalail, and Markakis Co., LPA. to provide legal counsel as needed.
- Section 3* Approval for the Director of Schools to apply and participate in any federal or state project or program and to make application for such funds as are available from state, federal and other sources.
- Section 4* Approval for the Director to employ staff in accordance with Board approved salary schedules on a temporary basis pending the next Board meeting.
- Section 5* Approval for the Director to enter into agreements to implement student placements in accordance with federal and state statutes and their requirements for Student Individual Education Plans.

**Vote: Yes: Brown, Chenevey, Hanson Bartashus. Absent: Maneese**

## **Regular January Agenda**

### **Treasurers Business:**

**2023-05 Chenevey moved and Brown seconded the motion to approve the Treasurer's Business:**

1. Approve the Minutes of the December 22, 2022 Regular Meeting.
2. Approve December 31, 2022 Financial Reports as Presented:  
Monthly Revenue: \$ 47,842.25      Monthly Expenses: \$ 42,075.70  
General Fund Balance: \$ 176,765.77      General Fund Reserve: \$50,383.40  
All Funds Balance: \$ 254,229.53      Unpaid Invoices: \$ 0
3. Approve the transfer of \$108.86 from Title II FY22 (590-9022) to Title I FY22 (572-9022).
4. Approve the transfer of \$490.44 from Title IV FY22 (584-9022) to Title I FY22 (572-9022).

**Vote: Yes: Brown, Bartashus, Chenevey, Hanson. Absent: Maneese**

### **Sponsor's Report**

Maureen will begin the compliance survey on February 1. An EMIS training video will be released in February. House Bill 554 was recently signed by the governor, and gives more flexibility in opening multiple school sites.

### **Executive Session:**

**2023-06 Chenevey moved and Brown seconded the motion to:**

To move into Executive session for the appointment, compensation, employment, discipline, or evaluation of personnel at 3:57 PM.

**Vote: Yes: Brown, Hanson, Chenevey, Bartashus. Absent: Maneese**

**2203-07 Brown moved and Bartashus seconded the motion to reconvene the regular meeting at 4:07 PM.**

**Vote: Yes: Hanson, Bartashus, Chenevey, Brown. Absent: Maneese**

### **Director's Discussion Items:**

1. Enrollment, Attendance, and Academic Report – Enrollment for FY23 is currently 54 students.
2. Jenna's List – DLT meetings continue with our representatives from SST9. Staff is getting a better understanding of test data and how to adapt student learning to meet the needs.
3. Susan and Jenna have been working on the Special Ed Profile Report – establishing goals to improve graduation rates among special education students.
4. Maria Markakis is reviewing and revising the contract with Knight Security.
5. Thank You to Crossfit Wooster for donating hygiene products for students.


**Motion to Adjourn:**

**Next Meeting Date February 23 @ 3:00 PM.**

**2023-08 Brown moved and Chenevey seconded the motion to adjourn the meeting at 4:33 PM.**

**Vote: Yes: Bartashus, Chenevey, Brown, Hanson. Absent: Maneese**

  
Board President

  
Treasurer