

**LIBERTY PREPARATORY SCHOOL**  
**Regular Meeting Minutes**  
**February 17, 2022**  
**3:30 PM**  
**Smithville United Methodist Church**  
**243 N Milton St, Smithville, OH 44677**

Having Due Notice, The Governing Board of Liberty Preparatory School met for the February Regular Meeting. The following members were present: Helen Bartashus, Misty Hanson, and Justin Chenevey. Cameron Maneese, and Matt Brown were absent. Maureen Businger attended via Zoom. Jenna Parnell, and Sandy Hadsell represented Liberty.

**President Misty Hanson called the meeting to order at 3:30 PM.**

**Pledge of Allegiance**

Helen Bartashus and Justin Chenevey completed the Oaths of Office to serve another term.

**Treasurers Business:**

**2022-13 Bartashus moved and Chenevey seconded the motion to approve the Treasurer's Business:**

1. Approve the Minutes of the January 6, 2022 Organizational and Regular Meeting.
2. Approve the January 31, 2022 Financial Reports as Presented:  

Monthly Revenue: \$95,132.49	Monthly Expenses: \$44,557.80
General Fund Balance: \$66,068.33	General Fund Reserve: \$30,383.40
All Funds Balance: \$137,373.26	Unpaid Invoices: \$ 0
3. Approve the Lease Agreement with Smithville United Methodist Church for FY23.
4. Approve the Liability, Property, and Director's Liability Insurance quote from Cincinnati Insurance / Whitaker Myers for FY23 at a cost of \$7,557.

**Vote: Yes, Bartashus, Chenevey, Hanson. Absent: Brown, Maneese.**

**Director's Discussion Items:**

1. Enrollment, Attendance, and Academic Report: Enrollment stands at 66 students with 2 pending enrollment next week.
2. The One Needs Assessment has been completed. Everything has been submitted for the Desk Review on February 25.

3. We would like to reduce the mask requirements for students now that COVID case numbers have declined.
4. Jenna's List – We will be receiving additional food grants from Grace Brethren Church in Wooster to help provide meals and other necessities for students.
5. Wayne County Transit is available for rides for students and staff who cannot ride the school buses during regular hours. There is a fee to ride their bus.
6. The school calendar for 2023-23 is finalized and ready for approval.

**Director's Business Items:**

**2022-14 Chenevey moved and Bartashus seconded the motion to approve the Director's Business:**

1. Approve the hire of Siddhant Bassi Title I Math Tutor effective February 8<sup>th</sup>, 2022 at a salary of \$120 per Day, pending proper certification and licensure. This position will be paid thru Tri-county ESC Payroll.
2. Adopt the School Calendar for the 2022-23 School Year.
3. Accept the ESSER Funding Report for January 2022.

ESSER II Report \$13.85 spent on Health & Hygiene Supplies  
 \$7,087.22 spent on Data & Testing Coach – Darcy Rodgers

ESSER III Report \$1,971.88 spent on Closing the Gap Tutor – Anna Ingles  
 \$5,000 spent on Closing the Gap Software – Edgenuity

ESSER ARP IDEA \$0 spent to date.

4. Approve the hire of Alden Coffman as a long term sub for second semester at the rate of \$120 per day pending proper certification and licensure. This position will be paid thru Tri-county ESC Payroll.
5. Approve the hire of Anna Ingles as a long term sub for second semester at the rate of \$120 per day pending proper certification and licensure. This position will be paid thru Tri-county ESC Payroll.

**Vote: Yes: Bartashus, Hanson, Chenevey. Absent: Brown, Maneese.**

**Board Business:**

**2022-15 Bartashus moved and Chenevey seconded the motion to:**

Approve Revised Board Policy 4410 Student Code of Conduct as prepared by Maria Markakis.  
 (Tabled from last meeting)

**Vote: Yes: Bartashus, Hanson, Chenevey. Absent: Brown, Maneese.**

**2022-16 Chenevey moved and Bartashus seconded the motion to:**

Approve and adopt Board Resolution 2022-16 to revise Search and Seizure Policy #4490 and allow for immediate implementation of the policy.

**Vote: Yes: Hanson, Chenevey, Bartashus. Absent: Brown, Maneese.**

**2022-17 Chenevey moved and Bartashus seconded the motion to:**

Approve and adopt Board Resolution 2022-17 to revise Board Policy #2480 COVID-19 Case Reporting as prepared by Maria Markakis, and allow for immediate implementation of the policy.

**Vote: Yes: Chenevey, Bartashus, Hanson. Absent: Brown, Maneese.**

#### **Sponsor's Report**

Maureen reported that virtual meetings will be permitted thru the end of the school year as soon as Governor DeWine signs the bill.

She has begun the Special Ed audit and is uploading to the system. She will begin another round of classroom observations in March. The education framework has been submitted, and the Federal Grants Desk review will take place next Friday.

A new format for the State Report Card will be released this summer, it is based on a star format rather than the A,B,C,D,F format currently in place.

#### **Executive Session:**

**2022-18 Chenevey moved and Bartashus seconded the motion to move into Executive session for the appointment, compensation, employment, discipline, or evaluation of personnel at 4:40 PM.**

**Vote: Yes: Bartashus, Hanson, Chenevey. Absent: Brown, Maneese.**

**2022-19 Chenevey moved and Bartashus seconded the motion to reconvene the Regular Meeting at 5:32 PM.**

**Vote: Yes: Hanson, Chenevey, Bartashus. Absent: Brown, Maneese.**


**Next Meeting Date: Regular March Meeting: March 17, 2022 at 3:30 PM.**

#### **Motion to Adjourn:**

**2022-20 Bartashus moved and Chenevey seconded the motion to adjourn at 5:35 PM.**

**Vote: Yes: Chenevey, Bartashus, Hanson. Absent: Brown, Maneese.**

  
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Board President

  
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Treasurer