

LIBERTY PREPARATORY SCHOOL
Regular Meeting Minutes
October 15, 2020 3:30 PM
Smithville United Methodist Church
243 N Milton St, Smithville, OH 44677
Combined In-Person Zoom Meeting due to COVID Restrictions

The Governing Board of Liberty Preparatory School met in Regular Session at Smithville United Methodist Church and via Zoom. The following members were present: Matt Brown, Misty Hanson, and Justin Chenevey. Helen Bartashus arrived at 3:55 PM. Cameron Maneese was absent. Also in attendance were Maureen Businger, ODE, Jenna Parnell, and Sandy Hadsell from Liberty.

President Misty Hanson called the meeting to order

Treasurers Business:

2020-49 Brown moved and Chenevey seconded the motion to approve the Treasurer's Business:

1. Approve the Minutes of the September 17, 2020 Regular Meeting.
2. Approve the September 30, 2020, Financial Reports as Presented:
Monthly Revenue: \$ 65,138.79 Monthly Expenses: \$ 105,086.15
General Fund Balance: (\$1,278.43) General Fund Reserve: \$6,047.76
All Funds Balance: \$ 28,063.50 Unpaid Invoices: \$ 0

FY21 Payroll Deposit was paid in September.
3. Approve the September 28 transfer of \$15,375 from the Reserve Fund 001-9001 to the General Fund 001. Funds will be returned to the Reserve Fund when adequate cash allows.
4. Approve the October 15 Return of Advance from the ESSER COVid Fund (507-9021) to the General Fund (001). \$1,347.36 to cover the Advance of June FY20.

Vote: Yes: Brown, Chenevey, Hanson. Absent: Bartashus, Maneese.

Director's Discussion Items:

1. Enrollment, Attendance, and Academic Report: Current enrollment is 60 students with 2 additional pending. 2 Students were withdrawn when they turned 18, and would not log in to online classes.
2. School Reopening Update – With the upward trend in new COVID cases this week, we will remain online, and continue to allow students to come in for Tutoring on an

appointment basis. We have been seeing between 12 -18 students per day. Wooster City buses will transport students who need to come in.

3. We have an agreement with MCTV to provide internet hook ups to students for \$26 per month. We are using the broadband grant to pay for those hookups. We can only do that through December, but hopefully they will extend that through the end of the school year.
4. Wayne Center for The Arts has provided students with take home projects to do for art classes. Some of the students have returned their projects for viewing.
5. We were informed by the ODE Federal Grants Office that the School Improvement Grant we received last January can be carried over to this year. We have several thousand dollars left over that we can use to give more hours to Darcy as our Data Coach. She will be working with Maureen and our ODE Regional Rep to upload data from testing to complete the Ohio Improvement Process.

Director's Business Items:

2020-50 Brown moved and Chenevey seconded the motion to approve directors Business Items 2 and 3. Item 1 was removed from the agenda and will be considered at a future meeting.

2. Approve up to 15 additional hours per week for Darcy Rodgers as Data Coach to be paid from School Improvement Grant carry over. This will be paid per time sheet through Tri-county ESC Payroll.
3. Approve the Agreement with MCTV to provide internet connection for At Home Learners.

Vote: Yes: Brown, Hanson, Chenevey. Absent: Bartashus, Maneese

Helen Bartashus arrived and entered the meeting at 3:55 PM.

Sponsor's Report: Maureen has been working on the reports necessary to complete our site visits. The OSS application is complete as far as can be at this point. Sandy and Jenna completed the Special Education Audit for last year, and there were no issues. Jenna is doing very well as a first year director, and has been participating in the Leadership Meetings provided by OSS. On Monday board members should receive an activation email for access to an online information sharing system to link to the Office of Community Schools.

Board Business:

2020-51 Brown moved and Chenevey seconded the motion to:

1. Approve the Following Board Policies and Documents as prepared by Maria Markakis:

Form 5350.1 EPSL Request Form

Form 5360.1 EFMLA Request Form

The two policies related to these forms will be returned to Maria for further clarification and revision.

Vote: Yes: Brown, Hanson, Chenevey, Bartashus. Absent: Maneese

Next Meeting Date: November 12, 2020 Regular Meeting in Person / Zoom Format at 3:30 PM.

2020-52 Chenevey moved and Brown seconded the Motion to change the next meeting date to November 12, and to Adjourn at 4:18 PM.

VOTE: Yes: Chenevey, Brown, Hanson, Bartashus. Absent: Maneese.

President

Treasurer