

**LIBERTY PREPARATORY SCHOOL**  
 Governing Board Regular Meeting Minutes  
 September 22, 2015  
 3:00 PM  
 Smithville United Methodist Church  
 243 N. Milton St.  
 Smithville, OH 44677

**ROLL CALL**

The September 22, 2015 Regular Meeting of the Liberty Preparatory Governing Board was called to order by President Misty Hanson at 3:00 PM. Members present were Helen Bartashus, Jeff Layton, Misty Hanson, and Cameron Maneese. Brian Polen was absent.

**COMMUNITY MEMBERS IN ATTENDANCE**

Brian Hessey and Sandy Hadsell

**Treasurers Business:**

**2015-58 Layton moved and Maneese seconded the motion to approve items 1 – 4 on the agenda concerning Saturday School:**

1. Approve a contract with the Wayne County Juvenile Court to provide Saturday School for up to 15 Saturdays during the 2015 - 16 school year.
2. Approve a contract with Smithville United Methodist Church to house Saturday School for up to 15 Saturdays for the 2015 - 16 school year.
3. Request from the Auditor of State to Establish Fund 014 Saturday School and approve the Saturday School Budget:

	<u>Daily Rate</u>	<u>Annual</u>
Facility Rent	\$ 180.00	\$2,700.00
Teacher Daily Rate	\$ 450.00	\$6,750.00
STRS, Medicare, Payroll Fee	\$ 90.00	\$1,350.00
Software Licenses	\$ 200.00	\$3,000.00
Supplies & Materials	\$ 15.00	\$ 225.00
Lunches	\$ 50.00	\$ 750.00
Miscellaneous Charges	\$ 15.00	\$ 225.00
Total	\$1,000.00	\$15,000.00
Incidental Charges		\$ 1,000.00
		\$16,000.00

4. To approve the daily rate of \$225 paid to Teaching Staff who supervise Saturday School (7:30 AM – 2:30 PM).

**Vote: Yes: Layton, Bartashus, Maneese. Abstain: Hanson. Absent: Polen.**

**2015-59 Maneese moved and Layton seconded the motion to approve the Treasurer’s Business Items 5 and 6:**

5. Approve the Minutes of the August 13, 2015 Regular Meeting.

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6. Approve the August 2015 Financial Reports as Presented:

Income: \$ 27,870.83	Expenses: \$ 34,308.21
General Fund Balance: \$ 88,370.15	Reserve Balance: \$ 34,216.82
Total Cash Balance: \$ 122,759.97	

**Vote: Yes: Bartashus, Layton, Maneese, Hanson. Absent: Polen.**

**2015-60 Layton moved and Bartashus seconded the motion to approve permanent appropriations for FY16:**

	Temporary Appropriation	Permanent Appropriation	Difference
General Fund 001:	\$ 310,757.25	\$ 439,207.64	\$ 128,450.39
Saturday School 014:	\$ .00	\$ 16,000.00	\$ 16,000.00
Principal's Fund 018:	\$ 539.10	\$ 500.00	\$ (39.10)
IDEA Spec Ed 516	\$ .00	\$ 8,090.75	\$ 8,090.75
Title II-A 590	\$ .00	\$ 323.52	\$ 323.52
Total Appropriation	\$ 311,296.35	\$ 464,121.91	\$ 152,825.56

**Vote: Yes: Layton, Bartashus, Maneese, Hanson. Absent: Polen.**

**Director's Business Items:**

**2015-61 Layton moved and Maneese seconded the motion to approve Director's Business Items 1-3:**

1. Approve the Educational / Special Services Contract with Tri-County ESC for FY2016 at a cost of \$10,022.
2. Approve the Employment services Contract with Tri-County ESC for FY2016 at a cost of \$270,956.
3. Approve the quote from Midland Council of Governments (TCCSA) to provide 3 telephone lines at a monthly cost of \$22.00 for each line plus 2.5 cents per minute long distance, and telephone equipment at a cost of \$445.00. (Current Cost: 1 Line at \$150 – 170 monthly).

**Vote: Yes: Bartashus, Maneese, Hanson, Layton. Absent: Polen.**

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**Director's Discussion Items:**

1. 2016 Enrollment Update: 72 students current, 4 pending.
2. The fire department is insisting that we install new doors with panic bars at the end of the hall instead of the twist locks that we now have. Brian has contacted Capital Aluminum to get a quote.
3. The Safety Plan will be submitted to the Dept of Homeland Security by September 30.
4. Brian purchased a Cart for the Chromebooks at auction for \$37.12. The value new is about \$1,300.
5. Jody Workman will serve as our school nurse and begin reviewing student medical records on Friday.
6. Staff training on Psychological Trauma will take place on October 2.
7. Nicole Zornes will begin group sessions with the Girls Circle Program in October.
8. Brian has been in contact with Chris Schaefer and Dr. Berry from the counseling center to try to provide an in-house counselor.
9. Brian will be in court on October 1 concerning an issue with stolen computers found by the Sherriff's Office.
10. Sue Long from SSDT-9 will be meeting with Brian to begin the Ohio Improvement Plan process which will qualify us for additional grants.

**Next Meeting Date: Regular Meeting: Thursday, October 8, 2015 at 4:00 PM.**

**2015-62 Maneese moved and Bartashus seconded the motion to adjourn:**

**Vote: Yes: Layton, Bartashus, Maneese, Hanson. Absent: Polen.**

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**Board President**

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**Treasurer**