

LIBERTY PREPARATORY SCHOOL
Regular Meeting Minutes
August 11, 2022
3:30 PM
Smithville United Methodist Church
243 N Milton St, Smithville, OH 44677

Having Due Notice, The Governing Board of Liberty Preparatory School met for the August Regular Meeting. The following members were present: Misty Hanson, Matt Brown, and Helen Bartashus. Cameron Maneese attended virtually. Justin Chenevey was absent. Maureen Businger represented the Office of Community Schools. Jenna Parnell, and Sandy Hadsell represented Liberty.

President Misty Hanson called the meeting to order at 3:30 PM.

Pledge of Allegiance

Treasurers Business:

2022-43 Bartashus moved and Brown seconded the motion to approve the Treasurer's Business:

1. Approve the Minutes of the June 14, 2022 Regular Meeting.

2. Approve the June 30, 2022 Financial Reports as Presented:

Monthly Revenue: \$ 84,862.78 Monthly Expenses: \$ 70,321.05

General Fund Balance: \$ 99,910.51 General Fund Reserve: \$ 50,383.40

All Funds Balance: \$ 202,837.59 Unpaid Invoices: \$ 0

3. Approve the July 31, 2022 Financial Reports as Presented:

Monthly Revenue: \$ 46,504.21 Monthly Expenses: \$ 36,344.11

General Fund Balance: \$ 143,522.03 General Fund Reserve: \$ 50,383.40

All Funds Balance: \$ 212,997.69 Unpaid Invoices: \$ 2,700.00

4. Approve the contract with Midland COG TCCSA for internet services, telephone, and Tech Support for FY23.

5. Approve the Special Services Contract and Employment Services Contracts with Tri-County ESC for FY23.

6. Approve the Credit Card Report for FY22.

7. Approve the July 2022 list of Purchase Orders.

Vote: Yes: Brown, Bartashus, Hanson. Abstain: Maneese. Absent: Chenevey.

Sponsor's Report

Maureen reported that opening assurances are complete. Jenna and Darcy attended Sate Convocation on August 2, 2022. They attended trainings provided by the Office of Community Schools. State Report Cards are out. Jenna and Maureen will be reviewing the results with staff. Jenna will participate in the Mastermind Program for the coming year. It will provide additional support and networking for directors during the coming year.

Director's Discussion Items:

1. Enrollment, Attendance, and Academic Report – Enrollment for FY23 is at 50 students with 3 new applications this week that are pending. 17 students are on IEPs.
2. Jenna has arranged a contract for a School Resource officer from the village. We will share the officer with Smithville Schools.
3. Hiring of new staff has been difficult but we have 2 new additions to approve. Our current salary schedules are making it difficult to find or retain staff. Jenna is still looking for an Intervention Specialist.
4. Maureen has given us a list of concerns within the building. Jenna is forwarding those concerns to Ralph and Pastor James to have them addressed.

Director's Business:

2022-44 Brown moved and Bartashus seconded the motion to approve the Director's Business:

1. Approve the contract with the Smithville Police Department to provide a School Resource Officer at a cost of \$4,000 to be paid from Title IV funding.
2. Approve the Contract with Triple V Reporting for EMIS services for FY23.
4. Accept the letter of resignation from Katelyn Pugh effective July 31, 2022.
5. Approve the hire of Kaila Sundheimer, Social Studies, \$32,544.
6. Approve Susan Flinner as Resident Educator for FY23, \$750.
7. Approve the hire of Jesse Secrest as Substitute Tutor / Aide at \$16.00 per Hour pending a clean background check.

Vote: Yes: Bartashus, Hanson, Brown. Abstain: Maneese. Absent: Chenevey.

Board Business:

2022-45 Brown moved and Bartashus seconded the motion to approve Board Business:

1. Approve Board Policy Updates as provided by Maria Markakis:
Policy 3110 Equal Educational opportunity
Policy 3250 Dyslexia Screening
Form 5140.1 Hiring Substitute Teachers under HB 583
2. Approve the Resolution for Annual Policy Review for FY23 Opening Assurances.

LIBERTY PREPARATORY SCHOOL

RESOLUTION 2022- 45-2

The Governing Board of Liberty Preparatory School, Wayne County, Ohio, met in regular session on August 11, 2022, commencing at 3:30 P.M. at Smithville UMC 243 N Milton St, Smithville, OH. with the following members present:

Misty Hanson __X__ Cameron Maneese __virtual__ Matt Brown __X__

Helen Bartashus __X__ Justin Chenevey __absent__

The Treasurer advised the Board that the notice requirements of Section 121.22 of the Revised Code and the implementing rules adopted by the Board pursuant thereto were complied with for the meeting.

Brown moved the adoption of the following Resolution:

A Resolution to approve the annual review of Board Policies:

Attached Board Policy Manual Contents

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors approves the annual review of said policies

AND BE IT FURTHER RESOLVED, that the Board of Directors authorizes the Treasurer and Superintendent to submit said policies for ODE compliance prior to August 15, 2022.

This Resolution be in full force and effect from and immediately upon its adoption.

Bartashus seconded the motion.

Upon roll call on the adoption of the Resolution, the vote was as follows:

Misty Hanson: _Yes__ Cameron Maneese: Abstain____ Matt Brown: _Yes__

Helen Bartashus: Yes Justin Chenevey: Absent

Signed _____

Signed _____

Misty Hanson, Board President

Sandy L Hadsell, Treasurer

3. Approve the Resolution for Transportation Coordinator for FY23.

LIBERTY PREPARATORY SCHOOL

RESOLUTION 2022- 45-3

The Governing Board of Liberty Preparatory School, Wayne County, Ohio, met in regular session on August 11, 2022, commencing at 3:30 P.M. at Smithville UMC 243 N Milton St, Smithville, OH. with the following members present:

Misty Hanson __Yes__ Cameron Maneese __Virtual__ Matt Brown __Yes__

Helen Bartashus Yes Justin Chenevey Absent

The Treasurer advised the Board that the notice requirements of Section 121.22 of the Revised Code and the implementing rules adopted by the Board pursuant thereto were complied with for the meeting.

Brown moved the adoption of the following Resolution:

A Resolution to approve the Jenna Parnell as Transportation Coordinator for FY23 with the authority to approve and update bus stops as needed.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors approves the appointment of Jenna Parnell as Transportation Coordinator for FY23 with the authority to approve and update bus stops as needed.

AND BE IT FURTHER RESOLVED, that the Board of Directors authorizes the Treasurer and Director to submit said policies for ODE compliance prior to August 15, 2022.

This Resolution be in full force and effect from and immediately upon its adoption.

Bartashus seconded the motion.

Upon roll call on the adoption of the Resolution, the vote was as follows:

Misty Hanson __Yes__ Cameron Maneese __Abstain__ Matt Brown __Yes__

Helen Bartashus Yes Justin Chenevey Absent

Signed _____

Signed _____

Misty Hanson, Board President

Sandy L Hadsell, Treasurer

Vote: Yes: Hanson, Brown, Bartashus. Abstain: Maneese. Absent: Chenevey.


Next Meeting Date: Regular Meeting: September 15, 2022 at 3:30 PM.

Motion to Adjourn:

2022-46 Brown moved and Bartashus seconded the motion to adjourn the meeting at 4:22 PM.

Vote: Yes: Brown, Hanson, Bartashus. Abstain: Maneese. Absent: Chenevey.


Board President


Treasurer