

LIBERTY PREPARATORY SCHOOL
Regular Meeting Minutes
October 26, 2023
3:45 PM
Smithville United Methodist Church
243 N Milton St, Smithville, OH 44677

Having Due Notice, the Governing Board of Liberty Preparatory School met for the Regular September Meeting. The following members were present: Matt Brown, Justin Chenevey, Cameron Maneese and Misty Hanson. Helen Bartashus was absent. Maureen Businger represented the Office of School Sponsorship virtually. Sandy Hadsell represented Liberty. Also in attendance were Joe Weisend, Jillian Thornton, and Stephanie Groscoast from EEG.

Call to Order – President Misty Hanson called the meeting to order at 3:56 PM.

Pledge of Allegiance

Roll Call and Introductions

Executive Session

2023-66 Brown moved and Chenevey seconded the motion to move into executive session to discuss matters required to be kept confidential.

Vote: Yes: Brown, Maneese, Chenevey, Hanson

2023-67 Chenevey moved and Brown seconded the motion to reconvene the open session.

Vote: Yes: Maneese, Chenevey, Hanson, Brown

2023-68 Maneese moved and Brown seconded the motion to approve the consent agenda as modified.

I. Action Items

A. Approval of the Meeting Agenda- opportunity to add or delete items

RESOLVED, that the Board of Directors approves the October 26, 2023, board meeting agenda as presented.

B. Approval of the Regular Meeting Minutes

RESOLVED, that the Board of Directors approves the September 28, 2023, board meeting minutes as presented.

C. Approval of the Treasurer Report

RESOLVED, that the Board of Directors hereby approves and adopts the September 2023 Treasurer's Financial Report as presented, including the review of the schools Cash Position, Bank Reconciliation, Outstanding Checks, and of credit card usage, if applicable.

Monthly Revenue: \$ 55,999.08

Monthly Expenses: \$ 106,572.29

General Fund Balance: \$ 291,405.55 Reserve Fund Balance \$50,383.40

All Funds Balance: \$ 388,559.12 Grants Receivable: \$ 6,862.32

D. Approval of Security Upgrades to Mr. Hadsell's Home Internet

RESOLVED, that the Board of Directors approves the payment of \$25 per month to Beacon Hill Community School to cover costs associated with Security Upgrades to Mr. Hadsell's home internet.

E. SERS Pickup

WHEREAS, effective October 26, 2023 the Governing Authority of Liberty Preparatory School agrees to pay contributions on behalf to the School Employees Retirement System of Ohio.

WHEREAS, the 10% portion is to be contributed by Liberty Preparatory School for all Non-Teaching employees to SERS Ohio.

WHEREAS, the Governing Authority members of this School are authorized to perform the acts to carry out this resolution.

BE IT RESOLVED, that these contributions, although designated as employee contributions, are being paid by Liberty Preparatory School in lieu of employee contributions, and shall be treated as mandatory salary reduction from the contracted salary otherwise payable to the employee.

RESOLVED FURTHER, employees of Liberty Preparatory School may not opt out of the picked-up contributions or elect to receive the contributed amounts directly instead of having them picked up by Liberty Preparatory School and paid to SERS Ohio.

RESOLVED FURTHER, the Governing Authority of Liberty Preparatory School, on behalf of the school, authorize the appointed School Treasurer Sandy Hadsell to pay the amount due to SERS Ohio.

F. STRS Pickup

BE IT RESOLVED, effective October 26, 2023 the Liberty Preparatory School agrees to pick up the total amount of the employee contributions required by Section 3307.26, Revised Code, to be contributed by teachers and administrators to STRS Ohio. Liberty Preparatory School is permitted to pick up employee contributions pursuant to Section 3307.27, Revised Code, and Section 414(h)(2) of the Internal Revenue Code. These picked-up contributions, although designated as employee contributions, are being paid by the Liberty Preparatory School in lieu of employee contributions and shall be treated as mandatory salary reduction, in the amount of 14%, from the contract salary otherwise payable to the employee.

Employees in the (group) may not opt out of the pick-up contributions or elect to receive the contributed amounts directly instead of having them picked up by the Liberty Preparatory School and paid to STRS Ohio.

G. National School Lunch and Breakfast Program Equipment

RESOLVED, that Liberty Preparatory School has identified the below listed equipment necessary to outfit the school kitchen for National School Lunch and Breakfast Program;

29" Reach in Freezer

**54" Reach in Refrigerator
Dual Heated Serving Unit
2 Stainless Steel Tray Covers
Sink with Support Legs
Table Coverings**

BE IT FURTHER RESOLVED that, if approved, the purchase of noted equipment will not be made until approvals are provided by the Health Department and plans submitted are approved.

BE IT RESOLVED, the Board of Directors authorizes the purchase of the above listed kitchen equipment, or similar, as presented, not to exceed \$ 7000.00.

H. Rise Up PO Request

RESOLVED that the Board of Directors approve a purchase order in the amount of \$4,300 for the Rise-up Program to be paid from EOEC funds.

I. W. B Mason PO Request

RESOLVED that the Board of Directors approve a purchase order in the amount of \$1,200 for the purchase of office supplies through W. B. Mason.

J. American Express PO Request

RESOLVED that the Board of Directors approve a purchase order in the Amount of \$1,000 for Joe Weisend to use the American Express Card to purchase Professional Development, and Community Outreach supplies.

Reports

A. Principal State of the School Report

Number of Suspensions and Expulsions – Current enrollment is 47 students. There were 3 suspensions and 2 expulsions in October.

Staff Changes – We have removed the security officer from Knight Security, and they are looking for a replacement.

Residency Verification (September/October)

School Improvement Plan Update – will be completed for approval at the November meeting.

Current Events - Joe has been working with businesses in the community. A barber and hairdresser will be coming in to offer hair cuts to students and talk about career opportunities.

EEG continues to work with staff on Professional Development days.

Students participated in a pumpkin decorating contest.

State Assessment testing is 99% complete. Benchmark testing for Algebra and Language Arts will be conducted in November.

Joe will be attending an Edgenuity Symposium to get a better understanding of the curriculum and how best to reach students.

A Thanksgiving Meal is being planned for students and parents in November.

RESOLVED, that the Board of Directors approves the state of the school report as presented, including the number of suspensions and expulsions, staff changes, residency verification, and update on the School Improvement Plan.

B. EEG Management Report

EEG is working with Joe to provide academic coaches for curriculum support that will best meet our credit recovery needs.

Nathan Davis is doing great work with our intervention students. Support from EEG's Special Ed Directors is going well.

Work on the Kitchen continues to move forward. Hopefully we will begin to use NSLP in January.

C. Sponsor Report

The Special Ed review is complete and met all expectations. There will be professional development opportunities provided by the Office of Community Schools.

Approval of Resolutions by Consent Agenda

RESOLVED, that the Board of Directors approves the above slate of business as listed:

- **Agenda**
- **Minutes**
- **Treasurer Report**
- **Internet Security Upgrades**
- **SERS Pick-Up**
- **STRS Pick-Up**
- **NSLP Equipment**
- **Purchase Order Approvals**
- **Director, Management, and Sponsor Reports**

Vote: Yes: Chenevey, Hanson, Brown, Maneese


Confirmation of Next Meeting:

Thursday, November 16, 2023, at 3:45 PM at
Liberty Preparatory School
243 N Milton St, Smithville, OH 44677

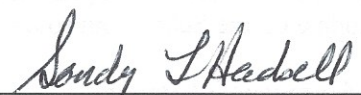
Adjourn

2023-69 Maneese moved and Chenevey seconded the motion to adjourn the meeting at 5:08 P.M.

Vote: Yes: Hanson, Maneese, Brown, Chenevey.



Misty Hanson, Board President



Sandy Hadsell, Treasurer