

LIBERTY PREPARATORY SCHOOL
Regular Meeting Minutes
May 23, 2023
3:30 PM
Smithville United Methodist Church
243 N Milton St, Smithville, OH 44677

Having Due Notice, the Governing Board of Liberty Preparatory School met for the Regular May Meeting. The following members were present: Cameron Maneese, Matt Brown, Misty Hanson, and Helen Bartashus. Justin Chenevey was absent. Maureen Businger represented the Office of Community Schools. Jenna Parnell, and Sandy Hadsell represented Liberty.

President Misty Hanson called the meeting to order at 3:37 PM.

Pledge of Allegiance

Treasurers Business:

2023-27 Brown moved and Bartashus seconded the motion to approve the Treasurer's Business:

1. Approve the Minutes of the April 27, 2023 Regular Meeting and May 16, 2023 Special Meeting.
2. Approve the April 30, 2023 Financial Reports as Presented:

Monthly Revenue: \$ 73,846.24 Monthly Expenses: \$ 49,605.64

General Fund Balance: \$ 229,016.82 General Fund Reserve: \$50,383.40

All Funds Balance: \$ 334,817.33 Grants Receivable: \$0

Vote: Yes: Brown, Bartashus, Maneese, Hanson. Absent: Chenevey.

Executive Session:

2023-28 Brown moved and Bartashus seconded the motion to:

Move into Executive session for the appointment, compensation, employment, discipline, or evaluation of personnel at 3:44 PM.

Vote: Yes: Brown, Hanson, Bartashus, Maneese. Absent: Chenevey.

2023-29 Bartashus moved and Maneese seconded the motion to reconvene the regular meeting at 4:42 PM.

Vote: Yes: Hanson, Bartashus, Maneese, Brown. Absent: Chenevey.

Sponsor's Report: Maureen is finishing the year end compliance items. She reminded the Board that we will need to revise our OEDS assignments during the transition period to the new Director. Sandy

and Darcy may need to have new role assignments during the summer in order to receive the Superintendent Correspondence and approve the CCIP application.

Director's Discussion Items:

1. Enrollment, Attendance, and Academic Report – Enrollment continues to remain the same. We have a list of 17 students who will receive diplomas on Thursday.
2. Graduation will be May 25, 2023 at Noon.

Director's Business:

2023- 30 Maneese moved and Bartashus seconded the motion to approve the Director's Business:

1. Approve the Quote from The Locksmith Shop to install a new door intercom system.
2. Approve the Fire and Health Inspection Safety Reports.
3. Accept the resignation of Susan Flinner at the conclusion of the 2022-23 School Year.
4. Approve the list of 2023 graduates:
5. Approve the Summer Food Service Resolution:

School Food Program Resolution 2023-30


"WHEREAS the Governing Board of Liberty Preparatory School is unable to operate a breakfast, lunch, or school food program as described in Ohio Revised Code section 3314.18(A)-(B) for financial reasons;

THEREFORE, BE IT RESOLVED that the Board will not operate a breakfast, lunch, or school food program as described in Ohio Revised Code section 3314.18(A)-(B).

BE IT FURTHER RESOLVED that the Superintendent is authorized and directed to communicate this decision to parents in an appropriate manner."

4. Approve the Health and Fire inspections, and Safety Report for FY23.
5. Approve the quote from The Locksmith Shop to replace the entry intercom system at a cost of \$1,025.
5. Approve the Director's Report and Recommendations.


Board President


Treasurer

Vote: Yes: Maneese, Brown, Hanson, Bartashus. Absent: Chenevey.

Board Business:

2023-31 Brown moved and Maneese seconded the motion to:

1. Accept the resignation of Jenna Parnell, effective July 31, 2023.
2. Approve the Job Posting and Job Description for Director / Head Administrator.
3. Board Policy changes on first reading / review as presented by Maria Markakis:

Policy 1756 Credit Cards

Policy 3691 Interactions with Peace Officers

Policy 4301 Graduation Requirements

Motion to Adjourn: Special Meeting June 5, 2023 at 3:30 PM to review Director Applications

Next Regular Meeting Date: Thursday June 22, 2023 @ 3:30 PM.

2023-32 Brown moved and Maneese seconded the motion to schedule a Special Meeting on Monday, June 5, 2023, and to adjourn the current meeting at 4:52 PM.

Vote: Yes: Bartashus, Maneese, Brown, Hanson. Absent: Chenevey.



Board President



Treasurer