

LIBERTY PREPARATORY SCHOOL
Regular Meeting Minutes
September 28, 2023
3:45 PM
Smithville United Methodist Church
243 N Milton St, Smithville, OH 44677

Having Due Notice, the Governing Board of Liberty Preparatory School met for the Regular September Meeting. The following members were present: Matt Brown, Justin Chenevey, Misty Hanson, and Helen Bartashus. Cameron Maneese was absent. Maureen Businger represented the Office of School Sponsorship virtually. Sandy Hadsell represented Liberty. Also in attendance were Bernie Caldwell from Smithville United Methodist Church, Joe Weisend, Jillian Thornton, Stephanie Groscost, and Lisa Davis from EEG.

Call to Order – President Misty Hanson called the meeting to order at 3:53 PM.

Pledge of Allegiance

Roll Call and Introductions

Public Comment – Bernie Caldwell was attending to get a better understanding of the workings and procedures of Liberty Prep.

2023-61 Chenevey moved and Bartashus seconded the motion to approve the Action Items – Consent Agenda

- A. RESOLVED**, that the Board of Directors approves the September 28, 2023, board meeting agenda as modified.
- B. RESOLVED**, that the Board of Directors approves the August 31, 2023, board meeting minutes as presented.
- C. RESOLVED**, that the Board of Directors hereby approves and adopts the August 31, 2023 Treasurer's Financial Report as presented, including the review of the schools Cash Position, Bank Reconciliation, Outstanding Checks, and of credit card usage, if applicable.

Monthly Revenue: \$ 60,056.83 Monthly Expenses: \$ 1,720.52

General Fund Balance: \$ 335,344.90 General Fund Reserve: \$50,383.40

All Funds Balance: \$ 439,132.33 Grants Receivable: \$ 228.46

- D. RESOVLED**, that the Board of Directors approve the Five-Year Forecast and Annual Budget, as presented.

VOTE: Yes: Bartashus, Brown, Chenevey, Hanson.

2023-62 Brown moved and Bartashus seconded the motion to approve and adopt the Reports Section

A. Principal State of the School Report

Joe has been working this month mostly on relationship building with students and staff, and establishing expectations
47 students enrolled, 2 withdrawn, 25 potential graduates
Suspensions and Expulsions – 6 suspensions for vaping early in September – found using the wands and confiscated
Staff Changes – ELA Teacher Dillon Cowan began today.
Residency Verification (May and June) was completed – no issues
School Improvement Plan Update – We are working on updates to the One Needs Assessment, School Improvement Plan and ESSER Spending Plan.
Staff Professional Development days have focused on PBIS trainings using the CHAMPS program.
We have a new security officer in place and are trying to work with the Smithville Police Chief on building walk-thrus and expectations.

RESOLVED, that the Board of Directors approves the state of the school report as presented, including the number of suspensions and expulsions, staff changes, residency verification, and update on the School Improvement Plan.

A2. RESOLVED, that the Board of Directors approves the hire of ELA Teacher Dillon Cowan at a salary of \$35,000 thru EEG Payroll.

VOTE: Yes: Brown, Chenevey, Hanson, Bartashus

B. EEG Management Report

Stephanie reported that they have been working with staff and learning how to use Edgenuity. The transition between staff and EEG has gone well. They have been working on Professional Development team building programs for staff.

Jillian has met with the church trustees, who will be painting and rewiring the kitchen area for our needs. She has been working with the Sayre Group on menus. They have menus set for the next several weeks, but will make adjustments as needed. Cereal bars and granola bars are being used for breakfast. Yogurt may be added when we are able to purchase the new refrigerator. We will also be purchasing a sink for handwashing. EEG facilities crews will install the sink. Plans are being submitted to the health department for approval. When everything is in place we will submit the application for the National School Lunch Program and Community Eligibility Provision which will allow us free lunches for all students.

Lisa reported that Smart Boards have been ordered.

C. Sponsor Report

Maureen has completed the compliance checks and everything is in order. She will visit the school next week to review Special Education documents.

Misty and Board members expressed thanks to the EEG team for moving things forward in a positive direction and making progress with the food service program.

Misty Hanson delegated Matt Brown to the chair for the next motion.

2023-63 Chenevey moved and Bartashus seconded the motion to approve the Saturday School Contract for FY2024:

RESOLVED, that the Board of Directors approves the agreement with Wayne County Juvenile Court to provide Saturday School for FY 2024.

VOTE: Yes: Brown, Bartashus, Chenevey. Abstain: Hanson.

Misty Hanson resumed the chair.

2023-64 Brown moved and Bartashus seconded the motion to approve the New Board Business- Consent Agenda

A. Board Policy Revision 4430 Internet and Technology Acceptable Use
RESOLVED, that the Board of Directors approves the revised Policy 4430 Internet & Technology Acceptable Use, as presented.

B. EMIS and SOES Resolution

WHEREAS, the Board of Directors has contracted with EEG Liberty Prep, LLC, to provide the day-to-day operations of the School; and

WHEREAS, EEG Liberty Prep, LLC, as part of its management services, provides trained and skilled School Options Enrollment System ("SOES") and Education Management Information System ("EMIS") staff members and support at the School and by its management team in an effort to ensure quality reporting to all databases maintained by the department for the collection of education data.

NOW THEREFORE BE IT RESOLVED, that the Board of Directors hereby designates EEG Liberty Prep LLC, as the School's SOES and EMIS coordinator for the School.

C. 2023-2024 Food Service Bid and Agreement with Sayre Foods

RESOLVED, that the Board of Directors approves the 2023-2024 Food Service Agreement, as presented.

D. 2022-2023 Annual Report

RESOLVED, that the Board of Directors approves the 2022-2023 Annual Report pending final revisions and directs The Educational Empowerment Group to

submit to the sponsor and State once in final form and reviewed by the school's superintendent and sponsor.

VOTE: Yes: Chenevey, Hanson, Bartashus, Brown

Board Discussion

A. EEG Policies and Parent Student Handbook- Not for Approval-

Policies are being provided for review only with possible consideration for the October Agenda.

Confirmation of Next Meeting:

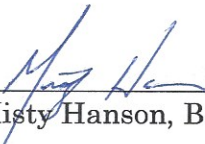
Thursday, October 26, 2023, at 3:45 PM at

Liberty Preparatory School

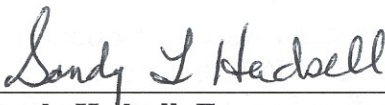
243 N Milton St, Smithville, OH 44677

2023-65 Bartashus moved and Brown seconded the motion to adjourn at 4:57 PM.

VOTE: Yes: Chenevey, Hanson, Bartashus, Brown



Misty Hanson, Board President



Sandy Hadsell, Treasurer