

LIBERTY PREPARATORY SCHOOL
Regular Meeting Minutes
April 27, 2023
3:30 PM
Smithville United Methodist Church
243 N Milton St, Smithville, OH 44677

Having Due Notice, the Governing Board of Liberty Preparatory School met for the April Regular Meeting. The following members were present: Cameron Maneese, Matt Brown, Misty Hanson, and Justin Chenevey. Helen Bartashus was absent. Maureen Businger represented the Office of Community Schools. Jenna Parnell, and Sandy Hadsell represented Liberty.

President Misty Hanson called the meeting to order at 3:35 PM.

Pledge of Allegiance

Treasurers Business:

2023-21 Brown moved and Maneese seconded the motion to approve the Treasurer's Business:

1. Approve the Minutes of the March 23, 2023 Regular Meeting.

2. Approve the March 31, 2023 Financial Reports as Presented:

Monthly Revenue: \$ 56,205.79 Monthly Expenses: \$ 44,562.90

General Fund Balance: \$ 216,469.38 General Fund Reserve: \$50,383.40

All Funds Balance: \$ 310,576.73 Grants Receivable: \$13,574.49

3. Approve Renewal of the General Liability and Property insurance with Cincinnati Insurance at a cost of 4,044.

4. Approve the May submission of the Five-Year Forecast, and FY23 Revised Budget.

5. Approve the Shared Services agreement with Norwayne Local Schools to provide Assistant to the Treasurer Services for FY24.

6. Approve the transfer of \$,01 from General Fund (001) to Title I FY22 (572-9022).

7. Approve the transfer of \$1,399.19 from Title IV-A FY23 (584-9023) to Title I FY23 (572-9023).

8. Approve the Lease agreement for FY24 with Smithville UMC.

Vote: Yes: Brown, Maneese, Chenevey, Hanson. Absent: Bartashus.

Sponsor's Report: Maureen is double checking, but thinks all compliance items for the year have been uploaded to the compliance site. There are a few financial items to conclude the year. For FY24 there will be a Job Coach Grant Available. The max amount is \$11,400.

Director’s Discussion Items:

1. Enrollment, Attendance, and Academic Report – Enrollment continues to remain about the same. Most of our senior students will graduate, but Jenna has called several in to her office to let them know they are still short on credits.
2. Tyler Trogdon is working out well as our new Tutor. The students seem to respond well to him, and he is excited to be here.
3. The newest Police Chief for Smithville Village has contacted Jenna and would like to meet with us at our next board meeting.
4. Graduation will be May 25,2023 at Noon.

Director’s Business:

2023- Maneese moved and Brown seconded the motion to approve the Director’s Business:

1 Approve FY24 One-Year Contracts for the following staff to be hired through Tri-County ESC:

Susan Flinner, Intervention Specialist	188 Days	\$53,814
Kaila Sundheimer, Teacher	182 Days	\$37,140
Annie Ingles, Tutor		\$21.74 per Hour
Jackie Shrock, Nurse		\$23.63 per Hour
Darcy Rodgers, Executive Assistant	200 Days X 7.5 hours	\$14.75 per Hour
Darcy Rodgers, Parental Liaison / Compliance		\$4,000 Supplemental

2. Accept the resignation of Kaitlyn Murphy at the conclusion of the 2022-23 School Year.
3. Approve the hire of Tyler Trogdon, Tutor effective April 10, 2023 thru the end of the school year at \$135 per Day.
4. Accept the donation of 55 Hamburgers from Certified Angus Beef for the End of Year Cookout.
5. Approve the Director’s Report and Recommendations.

Vote: Yes: Maneese, Brown, Hanson, Chenevey. Absent: Bartashus.

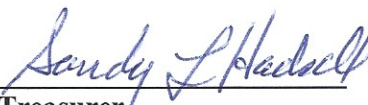
Motion to Adjourn: Next Meeting Date: Tuesday May 23, 2023 @ 3:30 PM.

2023-23 Brown moved and Chenevey seconded the motion to change the next meeting to Tuesday May 23, and to adjourn the meeting at 4:21 PM.

Vote: Yes: Bartashus, Maneese, Brown, Hanson. Absent: Chenevey.



Board President



Treasurer